



Public Document Pack
**FINANCE AND RESOURCES
OVERVIEW AND SCRUTINY
AGENDA**

Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committees promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.

TUESDAY 2 FEBRUARY 2016 AT 7.30 PM

DBC BULBOURNE ROOM - CIVIC CENTRE

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Membership

Councillor Herbert Chapman (Chair)	Councillor E Collins
Councillor Douris (Vice-Chairman)	Councillor Fethney
Councillor Ashbourn	Councillor Howard
Councillor Barnes	Councillor Imarni
Councillor Birnie	Councillor Silwal
Councillor Clark	Councillor Taylor
	Councillor Tindall

Substitute Members:

Councillors Anderson, Brown, Guest, Link, Matthews, Ransley and W Wyatt-Lowe

For further information, please contact Louise Collins

AGENDA

1. MINUTES

To confirm the minutes from the previous meeting

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence

3. DECLARATIONS OF INTEREST

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

- (ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct For Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

4. PUBLIC PARTICIPATION

An opportunity for members of the public to make statements or ask questions in accordance with the rules as to public participation

5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN

6. BUDGET REPORT (Pages 3 - 75)

7. WORK PROGRAMME (Pages 76 - 80)



AGENDA ITEM:

SUMMARY

Report for:	Joint Overview & Scrutiny Committee
Date of meeting:	2 February 2016
PART:	1
If Part II, reason:	

Title of report:	Draft Budget 2016/17
Contact:	Cllr Graeme Elliot, Portfolio Holder for Finance & Resources James Deane, Corporate Director (Finance & Operations)
Purpose of report:	To provide Members with an overview of the draft budget and provide the opportunity to scrutinise and provide feedback to Cabinet.
Recommendations	That Scrutiny Committees review and scrutinise the draft budget proposals for 2016/17 and provide feedback, to be considered by Cabinet, for each Committee's specific area of responsibility.
Corporate Objectives:	Setting a balanced budget to support the Council's corporate objectives.
Implications:	The financial and value for money implications are set out in the body of the report.
Risk Implications	The Council is required to set a balanced budget and scrutiny of the overall budget proposals will assist in the challenge process required.
Equalities Implications	Equality Impact Assessments are carried out in service areas when preparing individual budgets.
Health And Safety Implications	None.
Consultees:	Overview & Scrutiny Committees; Budget Review Group; Portfolio Holders; Corporate Management Team; Group Managers.
Background Papers:	Medium Term Financial Strategy, Cabinet , July 2015 Budget 2016/17, Joint Overview & Scrutiny Committee, December 2015
Key Terms, Definitions & Acronyms	AFM – Alternative Financial Model GF – General Fund HRA – Housing Revenue Account MTFS – Medium Term Financial Strategy OSC – Overview and Scrutiny Committee

Introduction

1. The purpose of this report is to present for scrutiny and review the final draft budget proposals for 2016/17. The report has the following appendices:

Corporate view

- Appendix A – General Fund Budget Summary 2016/17
- Appendix B1 – Budget Change Analysis 2015/16 – 2016/17
- Appendix B2 – Summary by Committee

Finance & Resources

- Appendix C1 – Finance & Resources Budgets Summary 2016/17
- Appendix C2 – Finance & Resources Budgets Detail 2016/17
- Appendix C3 – Finance and Resources Fees and Charges 2016/17

Housing & Community

- Appendix D1 – Housing and Community Budgets Summary 2016/17
- Appendix D2 – Housing and Community GF Budgets Detail 2016/17
- Appendix D3 – Housing and Community Fees and Charges 2016/17

Strategic Planning & Environment

- Appendix E1 – Strategic Planning & Environment Budgets Summary 2016/17
- Appendix E2 – Strategic Planning & Environment Budgets Detail 2016/17
- Appendix E3 – Strategic Planning & Environment Fees and Charges 2016/17

Housing Revenue Account

- Appendix F – Housing Revenue Account Budget 2016/17
- Appendix G – Housing Revenue Account Movements 2015/16 -2016/17

Capital Programme

- Appendix H – Capital Programme: Summary of new and amended projects
- Appendix I – Capital Programme 2015/16 - 2020/21, by OSC

Reserves

- Appendix J – Statement of Earmarked Reserves

Changes since December Joint Overview & Scrutiny Committee meeting

2. There have been some changes to the draft budgets since the meeting of Joint OSC on 8 December 2015. All of the changes are within the General Fund, and are summarised in Table 1, below (detailed commentary on the major changes is provided in paragraphs 4 - 9). The table highlights:
 - The Council's additional savings requirement arising from the reduced government funding announced in the Finance Settlement on 17 December
 - Minor additional pressures identified through ongoing work on draft budgets
 - Additional income/savings identified which enable the Council to offset the additional savings requirement and balance the budget for 2016/17

Table 1

	£'000	
Position at Joint OSC, December 2015: Net use of General Fund Reserves		10
Changes following Finance Settlement		
Reduction in Settlement Funding Assessment above the amount forecast	500	
Confirmation of Business Rates Retained	20	
Increase in New Homes Bonus grant	(60)	
Transfer of New Homes Bonus to capital as per current strategy	60	
Net impact of Finance Settlement		520
Amended savings target after Settlement changes		530
Additional budget pressures identified since December OSC		
Adjustment to Project Analyst Post (draft correction)	20	
Accounting adjustment relating to Benefits	10	
Total of new budget pressures identified		30
Amended savings target after additional pressures identified		560

Met from:

Additional income/savings identified since December OSC		
Alternative Financial Model - HCC confirmed in January no reduction for 2016/17	(250)	
Council Tax - adjusted tax base and surplus approved by Cabinet, December 2015	(100)	
Elms Hostel Income - not previously included in base budget	(70)	
Recharges adjustments	(60)	
Phase 1 of Waste Services savings following consultant review in December	(60)	
Council Tax increased yield based on 1.99% rather than 1.8%	(20)	
Total additional income/savings identified since December OSC		(560)
Position at Joint OSC, February 2016: Net use of General Fund Reserves		0

Changes within Finance & Resources OSC

3. Government Funding (General Fund)

As a result of December's Local Government Finance Settlement, the Council's Settlement Funding Assessment (core government grant) was reduced by £500k more than had been forecast. In total, DBC funding reduces by £1.1m – from £4.8m in 2015/16 to £3.7m in 2016/17. This equates to a year-on-year reduction of 22.5%.

Funding reductions across the sector were higher than forecast due to Government's adoption of a new method for calculating grant reductions for 2016/17, i.e. based on *Core Spending Power*. Rather than simply applying the same percentage grant reduction to all authorities, Core Spending Power takes into account the amount that a council can raise through Council Tax when determining the size of its grant reduction.

At 22.5%, Dacorum's reduction is significantly higher than the national average for district councils of 17%. This is because Dacorum is one of the largest districts in the country, with the 15th highest Council Tax income of the 200

district councils in England (£10.1m compared to the average £6.3m). This means that Dacorum can generate more income locally than most district councils and therefore, within the rationale of Core Spending Power, can absorb a greater reduction in government grant than most district councils.

4. New Homes Bonus

The additional New Homes Bonus of £60k is offset by a £60k increased contribution to capital funding in accordance with the Council's strategy of using the New Homes Bonus to help fund the capital programme.

5. Council Tax

- Increased Council Tax income of £100k due to higher-than-forecast growth rates in the tax base, i.e. the number of properties within the borough which are liable for Council Tax. In accordance with legislation, the Council Tax Base is formally set by Cabinet in December, and therefore this saving had not been identified at the time of the last Joint OSC in December 2015.
- Increased Council Tax income of £20k resulting from the recommendation of Budget Review Group to implement a Council Tax increase of 1.99% in 2016/17 compared to the 1.8% increase assumed at the time of the December scrutiny.

The additional increase is in response to the higher than anticipated reductions in grant announced in the Finance Settlement. As part of the Core Spending Power method of calculating grant reductions, Government has assumed that councils will, over the next four years, see tax base growth of 2% year-on-year and increase Council Tax by 1.75% year-on-year – a combined increase of 3.75% per year in Council Tax receipts.

In 2015/16, Dacorum achieved its highest annual growth in Council Tax base in the last five years, at 1%, and has forecast growth of 0.5% in 2016/17. When this 1% is added to the recommended 1.99% increase in Council Tax charge it provides a combined total of 2.99%, which is still 0.76% less than the growth in receipts assumed by Government when the DBC grant reduction was calculated. Dacorum cannot increase its Council Tax charge by more than 1.99% without triggering a referendum, for which the estimated costs are around £80k (equivalent to a 0.8% increase).

Strategic Planning & Environment OSC

6. Alternative Financial Model (AFM)

DBC receives annual payments from Hertfordshire County Council, under the terms of the AFM, in order to incentivise recycling rates across the borough, thereby reducing the amount of landfill tax paid by the County, who is responsible for the disposal of all waste in Hertfordshire.

HCC had previously suggested that the amount of funding available to the AFM could be reduced for 2016/17, and this reduction was therefore factored into the draft budgets that came to Joint Scrutiny in December. In January 2016, however, HCC confirmed that AFM payments would not be reduced in 2016/17 and therefore the level of assumed income has been increased.

7. Phase 1 of Waste Services savings plan

These savings were identified following the completion, in late December, of an efficiency review of Waste services. The next phase of savings is subject to further refinement, and will be implemented throughout 2016/17.

Housing & Community OSC

8. Elms Hostel Income

The Council entered into a contract with DENS to manage The Elms homeless hostel from May 2015. The income from this contract had not previously been budgeted, but is now being received on a regular basis and has therefore been included in the 2016/17 budget (£70k).

Explanation of expenditure categories used in appendices

9. Budget Categories Glossary

Employees

This group includes the cost of employee expenses, both direct and indirect, for example:

- Salaries
- Employer's National Insurance and pension contributions
- Agency staff
- Employee allowances (not including travel and subsistence)
- Training
- Advertising
- Severance payments

Premises

This group includes expenses directly related to the running of premises and land:

- Repairs, alterations and maintenance
- Energy costs
- Rent
- Business Rates
- Water
- Fixture and fittings
- Premises insurance
- Cleaning and domestic supplies
- Grounds maintenance

Transport

This group includes all costs associated with the hire or use of transport, including travel allowances:

- Repair and maintenance of vehicles
- Vehicle licensing
- Fuel

- Vehicle hire
- Vehicle insurance
- Employee mileage

Third Party Payments

Third party payments are contracts with external providers for the provision of a specific service. Examples for the Council include the Call Centre, Payroll Services, and Parking Enforcement.

Supplies & Services

This group includes all direct supplies and service expenses to the authority:

- Equipment, furniture and materials
- Catering/Vending
- Clothing and uniforms
- Printing, stationery and general office expenses
- External services (consultancy, professional advisors)
- Communications and computing (eg software maintenance, telephones and postage)
- Members allowances
- Conferences and seminars
- Grants and subscriptions

Capital Charges

These statutory accounting adjustments reflect a notional charge to the service for the use of a Councils asset. An example is Cupid Depot, for which a charge is made to Waste Services, for as long as the service uses the asset. These charges are reversed out centrally and do not impact on Council Tax.

Transfer Payments

This includes the cost of payments to individuals for which no goods or services are received. For the Council this only relates to Housing Benefit payments.

Income

This group includes all income received by the service from external users or by way of charges:

- Rental income
- Sales of goods or services (eg the sale of recyclables and waste sacks)
- Fees and charges (eg Planning, Parking and Burials)

Grants and Contributions

This group includes all income received by the service from external bodies:

- Specific Government grants
- Income for jointly run projects/services
- Reimbursement of costs (eg recovery of legal costs)
- Other contributions (eg recycling credits from Herts County Council)

Recharges

This statutory accounting adjustment charges out the back office functions (such as Finance and Legal) to the front line services. These adjustments are based on timesheet information provided by Group Managers and are subject to changes each year. The recharges overall will come back to zero, with the only impact on Council Tax being the overall charge to the Housing Revenue Account, as shown in Appendix A.

APPENDIX A

DRAFT GENERAL FUND BUDGET SUMMARY 2016/17			
	Original 2015/16 (a)	Growth / (Savings) (b) - (a)	Draft 2016/17 (b)
	£000	£000	£000
Service Expenditure & Income			
Employees	21,450	1,058	22,508
Premises	3,075	(94)	2,981
Transport	1,497	29	1,526
Supplies & Services	7,236	(607)	6,629
Third-Parties	1,558	(10)	1,548
Transfer Payments	48,249	(627)	47,622
Capital Charges & Bad Debts	4,417	26	4,443
Income	(13,708)	(584)	(14,292)
Grants and Contributions	(52,061)	362	(51,699)
Recharge to HRA	(2,577)	(250)	(2,827)
Net Cost Of Services	19,136	(698)	18,438
Less:			
Interest Receipts	(199)	(43)	(242)
Interest Payments & MRP	703	262	965
Reversal of Capital Charges	(4,125)	0	(4,125)
Revenue Contributions to Capital	4,106	1,690	5,796
Net movement on Earmarked Reserves	(898)	(5,454)	(6,352)
Budget Requirement General Fund	18,724	(4,243)	14,481
Parish Precepts	641	0	641
Budget Requirement Including Parishes	19,365	(4,243)	15,122
Funded by:			
Revenue Support Grant	(2,070)	1,100	(970)
Business Rates Retained	(2,533)	(20)	(2,553)
New Homes Bonus/Other Government Grants	(2,611)	(880)	(3,491)
Collection Fund (Surplus)/Deficit - Buisness Rates	(80)	31	(49)
Collection Fund (Surplus)/Deficit - Council Tax	(1,453)	4,174	2,721
Net Expenditure before Council Tax	10,618	162	10,781
Demand on the Collection Fund	(10,467)	(314)	(10,781)
Net Change in General Fund Balance	151	(152)	0
General Fund Balance B/Fwd	(2,654)		(2,503)
In year use	151		0
General Fund Balance C/Fwd	(2,503)		(2,502)

APPENDIX B1

GENERAL FUND BUDGET CHANGE ANALYSIS 2016/17 EMPLOYEE EXPENDITURE		
2015/16 Employee Budget		21,450
<u>Inflation</u>		
General pay inflation		198
Increments & Staff Turnover		61
National Insurance		380
Sub total - Inflation		639
<u>Growth items</u>		
Private Sector Housing Lead Officer	Natasha Brathwaite	44
GIS Officer	Mark Brookes	23
Sub total - Growth items		67
<u>One-off items (reserve / grant funded)</u>		
Commercial and flats recycling review	Craig Thorpe	(62)
Borough election - grant funded	Jim Doyle	(120)
General election - reserve funded	Jim Doyle	(60)
Corporate graduates - fixed term posts	Matthew Rawdon	(32)
Communications - fixed term post	Matthew Rawdon	(18)
Local Development Framework	Chris Taylor	(21)
Legal Services - GIS temporary post	Mark Brookes	(23)
Police Elections - grant funded	Jim Doyle	100
Apprentice Project	Matthew Rawdon	42
Project Analyst - extension of temporary post	Ben Trueman	17
Water Gardens project	Chris Taylor	40
Pensions - Triennial Review	Richard Baker	900
Hemel Hempstead Ambassadors	Chris Taylor	37
Development Control - Systems Thinking Project	Sara Whelan	30
Get Set Go Dacorum Officer	Matthew Rawdon	25
Project Analyst - correction to temporary post	Ben Trueman	21
One off items under £10k		2
Sub total - One-off items		878
<u>Efficiency savings</u>		
Planning Conservation - vacant post	Sara Whelan	(38)
Financial Services - vacant post	Richard Baker	(18)
Town centres - vacant posts	Chris Taylor	(80)
Strategic Housing - vacant post	Natasha Brathwaite	(23)
Council Tax - vacant post	Chris Baker	(22)
Other employee efficiency savings	Sally Marshall	(143)
Other savings under £10k		
Training & Subscriptions		(30)
Sub total - Efficiency savings		(354)
<u>Other</u>		
Transfer of Corporate Anti-Fraud staff to Department of Work and Pensions		(105)
Transfers to other subjective groupings and ongoing virements		(67)
Sub total - Other		(172)
Total change year on year		1,058
2016/17 Employee Budget		22,508

APPENDIX B1

GENERAL FUND BUDGET CHANGE ANALYSIS 2016/17 PREMISES EXPENDITURE		
2015/16 Premises Budget		3,075
<u>Inflation</u>		
General inflation		54
Sub total - Inflation		54
<u>One-off items (reserve / grant funded)</u>		
Tring Town Development (put back from 2015/16)	Chris Taylor	(30)
Borough election	Jim Doyle	(13)
General election	Jim Doyle	(13)
Cemeteries	Nicholas Brown	(32)
Water Gardens project	Chris Taylor	5
Police election - grant funded	Jim Doyle	20
Civic Buildings Utilities (during move to The Forum)	Nicholas Brown	39
Civic Buildings NNDR (during move to The Forum)	Nicholas Brown	60
Sub total - One-off items		36
<u>Efficiency savings</u>		
Heights Hall Management	Julie Still	(10)
Homelessness - temporary accomodation reduction	Natasha Brathwaite	(30)
39/41 The Marlowes - running costs	Nicholas Brown	(154)
Other savings under £10k		(49)
Sub total - Efficiency savings		(243)
<u>Other</u>		
Transfers to other subjective groupings and ongoing virements		59
Sub total - Other		59
Total change year on year		(94)
2016/17 Premises Budget		2,981

GENERAL FUND BUDGET CHANGE ANALYSIS 2016/17 TRANSPORT EXPENDITURE		
2015/16 Transport Budget		1,497
<u>Inflation</u>		
General inflation		64
Sub total - Inflation		64
<u>Efficiency savings</u>		
Waste Services haulage		(30)
Other savings under £10k		(5)
Sub total - Efficiency savings		(35)
Total change year on year		29
2016/17 Transport Budget		1,526

APPENDIX B1

GENERAL FUND BUDGET CHANGE ANALYSIS 2016/17 SUPPLIES & SERVICES EXPENDITURE		
2015/16 Supplies & Services Budget		7,236
<u>Growth items</u>		
Maylands Business Centre (offsetting income)	Chris Taylor	12
ICT Licences (previously capital)	Ben Trueman	160
Other growth items under £10k		24
Sub total - Growth items		196
<u>One-off items (reserve / grant funded)</u>		
Borough elections and General Elections	Jim Doyle	(83)
Market Square and Bus Interchange	Chris Taylor	(28)
Commercial and flats recycling review	Craig Thorpe	(30)
Local Development Framework	Chris Taylor	(29)
Legal Services - GIS	Mark Brookes	(21)
Hemel Hempstead Town Centre	Chris Taylor	(33)
Tour of Britain (to be reinstated 2017/18)	Julie Still	(75)
Police elections	Jim Doyle	56
ICT Applications Review	Ben Trueman	30
Hemel Hempstead Ambassadors	Chris Taylor	30
Tourism (funded from 2015/16 membership income)	Chris Taylor	15
Homelessness Prevention	Natasha Brathwaite	38
Sub total - One-off items		(130)
<u>Efficiency savings</u>		
Regulatory Services - Consultancy	Chris Troy	(43)
Performance & Projects - Consultancy	Robert Smyth	(12)
Credit card surcharging	Richard Baker	(28)
Legal Services - Software	Mark Brookes	(15)
Central Administration - Postage and printing	Robert Smyth	(31)
Parking Contract	Nicholas Brown	(50)
Removal of PCSO funding	Julie Still	(42)
ICT - use of new technologies	Ben Trueman	(17)
Core & community grant funding	Matthew Rawdon	(86)
Sports Trust grant	Matthew Rawdon	(150)
Customer Services - Software	Ben Hosier	(21)
ICT - Entropy system	Ben Trueman	(14)
Revenues & Benefits - Software	Chris Baker	(13)
Waste disposal	Craig Thorpe	(10)
Other savings under £10k		(91)
Sub total - Efficiency savings		(623)
<u>Other</u>		
Waste Services - Housing repairs waste no longer taken to Cupid		(50)
Sub total - Other		(50)
Total change year on year		(607)
2016/17 Supplies & Services Budget		6,629

GENERAL FUND BUDGET CHANGE ANALYSIS 2016/17 THIRD PARTY PAYMENTS		
2015/16 Third Party Payments Budget		1,558
<u>Inflation</u>		
General inflation		23
Sub total - Inflation		23
<u>One-off items (reserve / grant funded)</u>		
Facilities Management during move to The Forum	Nicholas Brown	60
Payroll Services (duel running period for contract)	Richard Baker	26
Sub total - One-off items		86
<u>Efficiency savings</u>		
Customer Services Unit (contractual reductions)	Ben Hosier	(95)
Planning Support	Sara Whelan	(35)
Performance & Projects	Robert Smyth	(16)
Other savings under £10k		(13)
Sub total - Efficiency savings		(159)
<u>Other</u>		
Transfers to other subjective groupings and ongoing virements		40
Sub total - Other		40
Total change year on year		(10)
2016/17 Third Party Payments Budget		1,548

APPENDIX B1

GENERAL FUND BUDGET CHANGE ANALYSIS 2016/17 INCOME		
2015/16 Income Budget		(13,708)
<u>Inflation</u>		
General inflation		(140)
Sub total - Inflation		(140)
<u>Growth items</u>		
Loss of recycling income (bring sites)	Craig Thorpe	35
Growth items under £10k		23
Sub total - Growth items		58
<u>Increased income</u>		
Town Centre - Promotional income	Chris Taylor	(40)
Hemel Hempstead Ambassadors	Chris Taylor	(15)
Planning Fees (Development Control)	Sara Whelan	(73)
Pest Control	Chris Troy	(17)
Cesspool Emptying - increase in fees	Chris Troy	(20)
Garages - increase in fees	Andy Vincent	(155)
CCTV Income	Julie Still	(20)
Review of Waste Services Charging	Craig Thorpe	(87)
Other income under £10k		(24)
Reduction in Waste Services income	Craig Thorpe	11
Additional Waste Services income	Craig Thorpe	(30)
Sub total - Efficiency savings		(470)
<u>Other</u>		
Transfers to other subjective groupings and ongoing virements		(32)
Sub total - Other		(32)
Total change year on year		(584)
2016/17 Income Budget		(14,292)

GENERAL FUND BUDGET CHANGE ANALYSIS 2016/17 GRANTS, REIMBURSEMENTS AND CONTRIBUTIONS		
.....		
2015/16 Grants, Reimbursements and Contributions Budget		(52,061)
<u>Inflation</u>		
General inflation		(8)
Sub total - Inflation		(8)
<u>Growth items</u>		
Reduction to benefits Administration Subsidy Grant	Chris Baker	87
Reduction to Alternative Financial Model grant	Craig Thorpe	150
Sub total - Growth items		237
<u>One-off items (reserve / grant funded)</u>		
Water Gardens grant income	Chris Taylor	(34)
General elections grant income	Jim Doyle	100
Police elections grant income	Jim Doyle	(176)
Sub total - One-off items		(110)
<u>Increased income</u>		
Maylands Business Centre - Training income	Chris Taylor	(13)
Income from The Elms Hostel	Natasha Brathwaite	(70)
Waste services income from high recycling rate	Craig Thorpe	(245)
Other income under £10k		(17)
Sub total - Efficiency savings		(345)
<u>Other</u>		
Benefits Subsidy Grant (reduction in benefits paid)		576
Transfers		12
Sub total - Other		12
Total change year on year		362
2016/17 Grants, Reimbursements and Contributions Budget		(51,699)

OVERVIEW AND SCRUTINY COMMITTEE GENERAL FUND BUDGETS 2016/17				
	Finance & Resources 2016/17 (£)	Housing & Community 2016/17 (£)	Planning & Environment 2016/17 (£)	Total (£)
Employees	10,583,120	2,573,120	9,351,370	22,507,610
Premises	1,727,108	350,370	903,070	2,980,548
Transport	31,820	16,160	1,478,490	1,526,470
Supplies & Services	3,134,629	1,526,840	1,967,113	6,628,582
Third-Parties	741,500	718,100	88,470	1,548,070
Capital Charges	1,323,790	1,558,730	1,560,456	4,442,976
Transfer Payments	47,617,000	5,000	0	47,622,000
Income	(7,046,800)	(3,535,800)	(3,709,374)	(14,291,974)
Grants and Contributions	(49,661,406)	(198,045)	(1,839,868)	(51,699,319)
Recharges	(4,769,185)	339,741	1,602,514	(2,826,930)
Net Expenditure by Committee	3,681,576	3,354,216	11,402,241	18,438,034

FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGETS 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17	
				£	%
Finance & Resources					
Employees	9,896,805	9,940,789	10,583,120	686,315	+7%
Premises	1,770,290	2,192,363	1,727,108	(43,182)	(2%)
Transport	36,657	33,815	31,820	(4,837)	(13%)
Supplies & Services	3,223,675	3,467,870	3,134,629	(89,046)	(3%)
Third-Parties	609,140	638,671	741,500	132,360	+22%
Capital Charges	1,297,775	1,297,775	1,323,790	26,015	+2%
Transfer Payments	48,244,000	48,244,000	47,617,000	(627,000)	(1%)
Income	(6,945,637)	(7,119,937)	(7,046,800)	(101,163)	(1%)
Grants and Contributions	(50,246,893)	(50,476,740)	(49,661,406)	585,487	+1%
Recharges	(4,349,987)	(4,783,753)	(4,769,185)	(419,198)	(10%)
Net Expenditure: Finance & Resources	3,535,825	3,434,852	3,681,576	145,751	+4%

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £	%
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Finance & Resources

Chief Executive's Unit (MO) (Steve Baker)

Procurement Services (Ben Hosier)

Employees	177,840	186,800	184,160	6,320	+4%
Transport	300	300	300	0	+0%
Supplies & Services	11,190	4,690	3,080	(8,110)	(72%)
Recharges	(189,330)	(191,790)	(187,540)	1,790	+1%
Net Expenditure: Procurement Services	0	0	0	0	

Democratic Representation and Management (Jim Doyle)

Employees	230,750	224,815	214,880	(15,870)	(7%)
Premises	700	0	0	(700)	(100%)
Transport	6,320	4,860	4,150	(2,170)	(34%)
Supplies & Services	460,400	450,150	447,460	(12,940)	(3%)
Capital Charges	5,410	5,410	5,410	0	+0%
Income	(1,110)	(1,110)	(1,130)	(20)	(2%)
Recharges	647,430	580,120	560,200	(87,230)	(13%)
Net Expenditure: Democratic Representation and Management	1,349,900	1,264,245	1,230,970	(118,930)	(9%)

Corporate Management (Jim Doyle)

Recharges	559,880	430,970	388,200	(171,680)	(31%)
Net Expenditure: Corporate Management	559,880	430,970	388,200	(171,680)	(31%)

Registration of Electors (Jim Doyle)

Employees	95,310	107,925	97,530	2,220	+2%
Transport	150	150	150	0	+0%
Supplies & Services	63,850	107,947	58,150	(5,700)	(9%)
Capital Charges	3,340	3,340	3,340	0	+0%
Income	(1,500)	(2,000)	(1,520)	(20)	(1%)
Recharges	50,870	78,260	75,660	24,790	+49%
Net Expenditure: Registration of Electors	212,020	295,623	233,310	21,290	+10%

Conducting Elections (Jim Doyle)

Employees	180,000	139,624	100,000	(80,000)	(44%)
Premises	26,000	25,990	20,000	(6,000)	(23%)
Supplies & Services	83,000	98,060	56,000	(27,000)	(33%)
Grants and Contributions	(100,000)	(127,707)	(176,000)	(76,000)	(76%)
Recharges	34,580	12,350	12,680	(21,900)	(63%)
Net Expenditure: Conducting Elections	223,580	148,317	12,680	(210,900)	(94%)

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Legal Services (Mark Brookes)

Employees	456,490	434,016	451,630	(4,860)	(1%)
Transport	1,300	2,200	1,320	20	+2%
Supplies & Services	100,060	77,060	55,810	(44,250)	(44%)
Third-Parties	0	0	13,760	13,760	
Capital Charges	11,250	11,250	11,250	0	+0%
Income	(500)	(500)	(400)	100	+20%
Grants and Contributions	(55,500)	(64,500)	(56,390)	(890)	(2%)
Recharges	(513,100)	(459,526)	(476,980)	36,120	+7%
Net Expenditure: Legal Services	0	(0)	0	0	

Human Resources (Matt Rawdon)

Employees	521,580	524,475	505,390	(16,190)	(3%)
Transport	400	400	400	0	+0%
Supplies & Services	28,400	24,200	21,500	(6,900)	(24%)
Third-Parties	51,160	40,200	51,880	720	+1%
Capital Charges	14,000	14,000	14,000	0	+0%
Recharges	(615,430)	(603,276)	(593,170)	22,260	+4%
Net Expenditure: Human Resources	110	(1)	0	(110)	(100%)

Facilitating Change (Sally Marshall)

Employees	0	13,912	0	0	
Supplies & Services	87,000	53,650	93,500	6,500	+7%
Recharges	(86,940)	(67,562)	(93,500)	(6,560)	(8%)
Net Expenditure: Facilitating Change	60	0	0	(60)	(100%)

Management Team and Other Support Overheads (Sally Marshall)

Employees	1,961,659	2,012,074	1,802,700	(158,959)	(8%)
Transport	4,220	2,878	3,460	(760)	(18%)
Supplies & Services	40,135	33,735	37,595	(2,540)	(6%)
Capital Charges	6,732	6,732	6,730	(2)	(0%)
Recharges	(2,012,746)	(2,055,419)	(1,850,485)	162,261	(8%)
Net Expenditure: Management Team and Other Support Overheads	0	(0)	0	0	+100%

Net Expenditure: Chief Executive's Unit (MO)	2,345,550	2,139,154	1,865,160	(480,390)	(20%)
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Finance & Operations Management (James Deane)**Internal Audit (James Deane)**

Third-Parties	96,000	88,614	97,340	1,340	+1%
Recharges	(96,000)	(88,614)	(97,340)	(1,340)	(1%)
Net Expenditure: Internal Audit	0	0	0	0	

Net Expenditure: Finance & Operations Management	0	0	0	0	(100%)
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FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Finance & Resources (David Skinner)

Housing Benefit Payments (Chris Baker)

Capital Charges	174,000	174,000	240,000	66,000	+38%
Transfer Payments	48,244,000	48,244,000	47,617,000	(627,000)	(1%)
Grants and Contributions	(48,806,000)	(48,806,000)	(48,241,226)	564,774	(1%)
Net Expenditure: Housing Benefit Payments	(388,000)	(388,000)	(384,226)	3,774	(1%)

Housing Benefits (Administration) (Chris Baker)

Employees	809,835	892,715	730,870	(78,965)	(10%)
Transport	2,145	700	2,180	35	+2%
Supplies & Services	18,830	17,239	12,330	(6,500)	(35%)
Grants and Contributions	(738,313)	(749,690)	(640,300)	98,013	+13%
Recharges	1,603,740	1,259,660	1,230,330	(373,410)	(23%)
Net Expenditure: Housing Benefits (Administration)	1,696,237	1,420,624	1,335,410	(360,827)	(21%)

Local Tax Collection (Chris Baker)

Employees	476,483	481,127	483,070	6,587	+1%
Transport	514	1,500	520	6	+1%
Supplies & Services	112,420	188,410	85,420	(27,000)	(24%)
Capital Charges	6,255	6,255	6,260	5	+0%
Grants and Contributions	(468,000)	(468,000)	(468,000)	0	+0%
Recharges	513,311	846,550	815,530	302,219	+59%
Net Expenditure: Local Tax Collection	640,983	1,055,842	922,800	281,817	+44%

Local Welfare Assistance Schemes (Chris Baker)

Supplies & Services	5,570	6,583	3,070	(2,500)	(45%)
Recharges	14,690	15,490	14,240	(450)	(3%)
Net Expenditure: Local Welfare Assistance Schemes	20,260	22,073	17,310	(2,950)	(15%)

Local Tax Collection and Benefits Support Team (Chris Baker)

Employees	418,362	410,539	420,050	1,688	+0%
Transport	5,448	5,448	5,520	72	+1%
Supplies & Services	157,890	147,024	148,260	(9,630)	(6%)
Grants and Contributions	0	(23,827)	0	0	
Recharges	(581,700)	(539,185)	(573,830)	7,870	+1%
Net Expenditure: Local Tax Collection and Benefits Support Team	0	(0)	0	0	

Allotments (Nicholas Brown)

Premises	6,920	17,450	12,010	5,090	+74%
Supplies & Services	300	300	300	0	+0%
Income	(14,392)	(14,392)	(14,590)	(198)	(1%)
Grants and Contributions	0	(7,852)	0	0	
Net Expenditure: Allotments	(7,172)	(4,494)	(2,280)	4,892	+68%

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Community Centres & Public Halls (Nicholas Brown)

Premises	144,220	166,987	148,998	4,778	+3%
Supplies & Services	7,800	7,569	5,614	(2,186)	(28%)
Capital Charges	157,913	157,913	157,920	7	+0%
Income	(153,710)	(154,395)	(155,850)	(2,140)	(1%)
Grants and Contributions	0	(3,000)	0	0	
Recharges	142,920	167,121	160,740	17,820	+12%
Net Expenditure: Community Centres & Public Halls	299,143	342,195	317,422	18,279	+6%

Outdoor Sports & Recreation Facilities (Sports Pavilions) (Nicholas Brown)

Premises	36,280	43,142	36,940	660	+2%
Capital Charges	22,126	22,126	22,130	4	+0%
Income	(25,000)	(35,198)	(35,000)	(10,000)	(40%)
Net Expenditure: Outdoor Sports & Recreation Facilities (Sports Pavilions)	33,406	30,070	24,070	(9,336)	(28%)

Cemeteries (Nicholas Brown)

Employees	275,296	287,587	278,110	2,814	+1%
Premises	121,160	99,181	83,470	(37,690)	(31%)
Transport	5,900	6,494	4,660	(1,240)	(21%)
Supplies & Services	46,710	55,097	46,460	(250)	(1%)
Capital Charges	52,951	52,951	52,950	(1)	(0%)
Income	(425,580)	(407,118)	(421,030)	4,550	+1%
Grants and Contributions	(51,080)	(52,400)	(51,100)	(20)	(0%)
Recharges	106,840	115,320	113,010	6,170	+6%
Net Expenditure: Cemeteries	132,197	157,112	106,530	(25,667)	(19%)

Public Conveniences (Nicholas Brown)

Premises	33,880	71,366	34,530	650	+2%
Capital Charges	56,433	56,433	56,430	(3)	(0%)
Income	(150)	(150)	(150)	0	+0%
Recharges	76,090	98,500	101,140	25,050	+33%
Net Expenditure: Public Conveniences	166,253	226,149	191,950	25,697	+15%

Car Parking (Nicholas Brown)

Employees	111,240	113,003	114,660	3,420	+3%
Premises	341,950	347,748	358,150	16,200	+5%
Transport	1,030	500	1,040	10	+1%
Supplies & Services	758,980	767,176	704,480	(54,500)	(7%)
Third-Parties	11,300	11,300	11,460	160	+1%
Capital Charges	45,110	45,110	45,110	0	+0%
Income	(2,085,000)	(2,158,000)	(2,085,140)	(140)	(0%)
Recharges	264,190	319,030	313,430	49,240	+19%
Net Expenditure: Car Parking	(551,200)	(554,133)	(536,810)	14,390	+3%

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Property Management and Office Accommodation (Nicholas Brown)					
Employees	461,060	482,081	475,740	14,680	+3%
Premises	459,760	714,406	414,800	(44,960)	(10%)
Transport	4,540	4,914	4,600	60	+1%
Supplies & Services	82,100	166,937	82,100	0	+0%
Third-Parties	396,000	412,357	461,540	65,540	+17%
Capital Charges	109,456	109,456	109,450	(6)	(0%)
Income	(10,095)	(61,399)	(60,240)	(50,145)	(497%)
Grants and Contributions	0	(350)	0	0	
Recharges	(1,502,821)	(1,828,403)	(1,487,990)	14,831	+1%
Net Expenditure: Property Management and Office Accommodation	0	(1)	0	0	

Investment Property (Nicholas Brown)					
Premises	576,590	635,140	604,980	28,390	+5%
Supplies & Services	12,110	13,853	12,110	0	+0%
Income	(4,218,000)	(4,274,750)	(4,261,000)	(43,000)	(1%)
Grants and Contributions	0	(1,045)	0	0	
Recharges	840,870	630,000	609,950	(230,920)	(27%)
Net Expenditure: Investment Property	(2,788,430)	(2,996,802)	(3,033,960)	(245,530)	(9%)

Corporate Management - Financial Fees and Services (Richard Baker)					
Supplies & Services	155,000	133,602	145,000	(10,000)	(6%)
Net Expenditure: Corporate Management - Financial Fees and Services	155,000	133,602	145,000	(10,000)	(6%)

Past Service Costs (Richard Baker)					
Employees	1,515,330	1,515,330	2,415,480	900,150	+59%
Net Expenditure: Past Service Costs	1,515,330	1,515,330	2,415,480	900,150	+59%

Parish Grants (Richard Baker)					
Supplies & Services	246,220	253,717	242,940	(3,280)	(1%)
Net Expenditure: Parish Grants	246,220	253,717	242,940	(3,280)	(1%)

Financial Services (Richard Baker)					
Employees	1,019,170	974,118	1,034,200	15,030	+1%
Transport	1,400	1,400	1,420	20	+1%
Supplies & Services	48,540	54,571	54,140	5,600	+12%
Third-Parties	36,000	73,200	62,500	26,500	+74%
Capital Charges	100,000	100,000	60,000	(40,000)	(40%)
Grants and Contributions	(28,000)	(43,969)	(28,390)	(390)	(1%)
Recharges	(1,177,110)	(1,159,320)	(1,183,870)	(6,760)	(1%)
Net Expenditure: Financial Services	0	(1)	0	0	

Net Expenditure: Finance & Resources	1,170,227	1,213,283	1,761,636	591,409	+51%
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FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Neighbourhood Delivery (David Austin)

Health and Safety (Chris Troy)

Employees	95,970	96,834	93,790	(2,180)	(2%)
Transport	300	300	300	0	+0%
Supplies & Services	5,260	4,256	4,360	(900)	(17%)
Income	0	(325)	0	0	
Recharges	(101,640)	(101,065)	(98,450)	3,190	+3%
Net Expenditure: Health and Safety	(110)	(0)	0	110	+100%

Community Centres & Public Halls (Julie Still)

Premises	17,830	65,952	8,160	(9,670)	(54%)
Supplies & Services	1,000	1,224	1,000	0	+0%
Third-Parties	0	10,000	40,000	40,000	
Capital Charges	3,048	3,048	3,050	2	+0%
Income	(10,100)	(10,100)	(10,240)	(140)	(1%)
Recharges	8,440	12,290	12,810	4,370	+52%
Net Expenditure: Community Centres & Public Halls	20,218	82,414	54,780	34,562	+171%

Net Expenditure: Neighbourhood Delivery

	20,108	82,414	54,780	34,672	+172%
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Performance and Projects (Robert Smyth)

Information and Communication Technology (Ben Trueman)

Employees	586,930	598,113	595,360	8,430	+1%
Premises	5,000	5,000	5,070	70	+1%
Transport	1,420	1,170	1,160	(260)	(18%)
Supplies & Services	452,720	439,320	616,410	163,690	+36%
Capital Charges	501,918	501,918	501,920	2	+0%
Recharges	(1,547,988)	(1,545,521)	(1,719,920)	(171,932)	(11%)
Net Expenditure: Information and Communication Technology	0	0	0	0	

Central Administration (Robert Smyth)

Employees	365,330	318,530	376,140	10,810	+3%
Transport	1,070	400	440	(630)	(59%)
Supplies & Services	215,790	210,000	186,790	(29,000)	(13%)
Third-Parties	1,200	1,000	1,020	(180)	(15%)
Capital Charges	24,738	24,738	24,740	2	+0%
Income	(500)	(500)	(510)	(10)	(2%)
Recharges	(607,628)	(554,168)	(588,620)	19,008	+3%
Net Expenditure: Central Administration	0	(0)	0	0	

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
Business Improvement (Robert Smyth)					
Employees	138,170	127,171	209,360	71,190	+52%
Transport	200	200	200	0	+0%
Supplies & Services	22,400	151,500	10,750	(11,650)	(52%)
Third-Parties	17,480	2,000	2,000	(15,480)	(89%)
Capital Charges	3,095	3,095	3,100	5	+0%
Grants and Contributions	0	(128,400)	0	0	
Recharges	(181,405)	(155,565)	(225,410)	(44,005)	(24%)
Net Expenditure: Business Improvement	(60)	1	0	60	+100%
Net Expenditure: Performance and Projects	(60)	0	0	60	+100%
Net Expenditure: Finance & Resources	3,535,825	3,434,852	3,681,576	145,751	+4%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Revenues				
Summons Costs		55.00	55.00	0.0%
Liability Orders		30.00	30.00	0.0%
Berkhamsted Civic Centre				
Weddings - Full Day	Day	550.00	600.00	9.1%
Extended from 11.30pm to midnight	Half Hour	60.00	60.85	1.4%
Community Use - Day	Hour	20.50	20.80	1.5%
Community Use - Monday to Thursday Evening (after 6pm)	Hour	23.10	23.40	1.3%
Community Use - Friday Evenings & Weekends	Hour	28.20	28.60	1.4%
Commercial Use - Day	Hour	25.60	25.95	1.4%
Commercial Use - Monday to Thursday Evening (after 6pm)	Hour	30.80	31.20	1.3%
Commercial Use - Friday Evenings & Weekends	Hour	36.00	36.50	1.4%
Sale of Goods - Commercial - Evenings (after 6pm)	Evening	n/a	246.00	0.0%
Sale of Goods - Commercial	Day	250.00	250.00	0.0%
Victoria Hall				
Weddings - Full Day	Day	550.00	650.00	18.2%
Weddings - Extra Time After 11:30pm	Half Hour	50.00	60.00	20.0%
Meetings - Community Use - Day	Hour	22.00	22.00	0.0%
Meetings - Community Use - Evening/Weekends	Hour	24.00	24.00	0.0%
Meetings - Commercial Use - Day	Hour	25.00	25.00	0.0%
Meetings - Commercial Use - week night Monday to Thursday	Hour	30.00	30.40	1.3%
Meetings - Commercial Use - Evening/Weekends	Hour	36.00	36.50	1.4%
Day Care	Day	33.00	33.45	1.4%
50+ and LFW	Session	32.20	33.00	2.5%
Tring Disabled Access	Session	16.90	17.10	1.2%
Private Bowls and Table Tennis	Session	32.20	33.00	2.5%
Kitchen Use - Washing Up	Day	25.00	25.00	0.0%
Kitchen Use - Full Catering	Day	60.00	60.00	0.0%
Victoria Room - Commercial Use - Weekdays to 6pm	Hour	22.10	22.40	1.4%
Victoria Room - Commercial Use - Weekdays after 6pm and Weekends	Hour	25.00	25.35	1.4%
Victoria Room - Community Use - Weekdays to 6pm	Hour	19.00	19.25	1.3%
Victoria Room - Community Use - Weekdays after 6pm and Weekends	Hour	20.70	21.00	1.4%
Albert Room - Community Use - Weekdays to 6pm	Hour	13.80	14.00	1.4%
Albert Room - Community Use - Weekdays after 6pm and Weekends	Hour	15.80	16.00	1.3%
Edward Room - Weekdays	Hour	11.00	11.00	0.0%
Edward Office - Day Centre	Week	87.10	88.35	1.4%
Tring Park School Assembly Room	Hour	19.10	19.10	0.0%
Tring Park School Victoria Room	Hour	16.65	16.65	0.0%
Football Season				
Adult - Including Pavilion	13 Games	772.00	795.00	3.0%
Adult - Excluding Pavilion	13 Games	552.00	569.00	3.1%
Junior (aged 11 to 18) - Including Pavilion	13 Games	402.00	412.00	2.5%
Junior (aged 11 to 18) - Excluding Pavilion	13 Games	279.00	286.00	2.5%
Mini (aged 7 to 10) - Including Pavilion	13 Games	247.00	253.00	2.4%
Mini (aged 7 to 10) - Excluding Pavilion	13 Games	171.00	175.00	2.3%
Tennis Court				
Adult	Hour	4.00	5.00	25.0%
Junior (up to 16) / OAP (60+)	Hour	2.50	2.50	0.0%
Non Commercial Coaching - Adult	Hour	7.00	7.00	0.0%
Non Commercial Coaching - Junior	Hour	5.00	5.00	0.0%
Sports Pitch Hire - Football, Baseball & Rugby				
Adult - Including Pavilion	Match	65.00	67.00	3.1%
Adult - Excluding Pavilion	Match	47.00	49.00	4.3%
Junior (aged 11 to 18) - Including Pavilion	Match	41.00	42.00	2.4%
Junior (aged 11 to 18) - Excluding Pavilion	Match	29.00	30.00	3.4%
Mini (aged 7 to 10) - Including Pavilion	Match	25.00	26.00	4.0%
Mini (aged 7 to 10) - Excluding Pavilion	Match	18.00	19.00	5.6%
Sports Pitch Hire - Cricket				
Adult - Including Pavilion	Match	65.00	67.00	3.1%
Adult - Excluding Pavilion	Match	59.00	61.00	3.4%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Giant Chess/Draughts				
Adult	Hour per person	2.50	2.50	0.0%
Adult Concessions	Hour per person	1.20	1.20	0.0%
Junior (up to 16) / OAP (60+)	Hour per person	1.50	1.50	0.0%
Casual Bowls				
Adult	Hour per person	3.00	3.00	0.0%
Adult Concessions	Hour per person	1.50	1.50	0.0%
Junior (up to 16) / OAP (60+)	Hour per person	2.00	2.00	0.0%
Shoe/Wood Hire	Per Hire	No charge	No charge	0.0%
Crazy Golf				
Adult	Round per person	2.50	2.50	0.0%
Adult Concessions	Round per person	1.20	1.20	0.0%
Junior (up to 16) / OAP (60+)	Round per person	1.50	1.50	0.0%
Deposit for Putter & Ball	Per Hire	1.00	1.00	0.0%
Petanque (Boules)				
Adult	Game per person	2.50	2.50	0.0%
Adult Concessions	Game per person	1.20	1.20	0.0%
Junior (up to 16) / OAP (60+)	Game per person	1.50	1.50	0.0%
Equipment Deposit	Per Hire	2.00	2.00	0.0%
Croquet				
Adult	Game per person	2.50	2.50	0.0%
Adult Concessions	Game per person	1.20	1.20	0.0%
Junior (up to 16) / OAP (60+)	Game per person	1.50	1.50	0.0%
Equipment Deposit	Per Hire	5.00	5.00	0.0%
Wednesday Group 10am to 1pm	Game per person	3.00	3.00	0.0%
Miscellaneous				
Hot Air Balloon Launches	Per Launch	50.00	50.00	0.0%
Allotments	Pole	6.00	6.00	0.0%
Ice Cream Trading Licences (Tender Process)	Per Season	n/a	n/a	0.0%
Hemel Hempstead Bowls Club	Per Annum	6,793.00	6,923.00	1.9%
Table Tennis				
Adult	Per 30 mins	1.00	1.00	0.0%
Junior/OAP	Per 30 mins	0.50	0.50	0.0%
Dacorum Card	Per 30 mins	0.50	0.50	0.0%
Cricket				
Adult - Training (No Marking Required)	Match	26.00	30.00	15.4%
Adult - Weekday Evening Match Excluding Pavilion	Match	36.00	40.00	11.1%
Cemeteries				
Exclusive Right of Burial				
Lawn Grave 9ft x 4ft (75 Years)		1,024.00	1,024.00	0.0%
Lawn Grave 9ft x 4ft (99 Years)		1,536.00	1,536.00	0.0%
Traditional Grave (75 Years)		1,024.00	1,024.00	0.0%
Traditional Grave (99 Years)		1,536.00	1,536.00	0.0%
Brick Lined Grave (75 Years)		2,424.00	2,424.00	0.0%
Brick Lined Grave (99 Years)		2,936.00	2,936.00	0.0%
Concrete Burial Chamber (75 Years)		2,124.00	2,124.00	0.0%
Concrete Burial Chamber (99 Years)		2,636.00	2,636.00	0.0%
Wooden Lined Burial Chamber (75 Years)		1,924.00	1,924.00	0.0%
Wooden Lined Burial Chamber (99 Years)		2,436.00	2,436.00	0.0%
Child & Babies Section (child from 0 to 12 years)		n/a	n/a	0.0%
Muslim Wooden Lined Grave		1,674.00	1,674.00	0.0%
Pre Purchased				
Lawn Grave (75 Years)		2,049.00	2,100.00	2.5%
Lawn Grave (99 Years)		2,461.00	2,525.00	2.6%
Traditional Grave (75 Years)		2,049.00	2,100.00	2.5%
Traditional Grave (99 Years)		2,461.00	2,525.00	2.6%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Brick Lined Grave (75 Years)		3,449.00	3,535.00	2.5%
Brick Lined Grave (99 Years)		3,861.00	3,960.00	2.6%
Concrete Burial Chamber (75 Years)		3,149.00	3,230.00	2.6%
Concrete Burial Chamber (99 Years)		3,561.00	3,650.00	2.5%
Wooden Lined Burial Chamber (75 Years)		2,949.00	3,025.00	2.6%
Wooden Lined Burial Chamber (99 Years)		3,361.00	3,445.00	2.5%
Muslim Wooden Lined Grave		2,699.00	2,770.00	2.6%
Cremated Remains Exclusive Right of Burial				
Cremated Remains Flat Tablet Memorial (75 Years)		420.00	450.00	7.1%
Cremated Remains Flat Tablet Memorial (99 Years)		525.00	555.00	5.7%
Cremated Remains Desk Memorial (75 Years)		420.00	450.00	7.1%
Cremated Remains Desk Memorial (99 Years)		525.00	555.00	5.7%
Cremated Remains 2'6" upright Memorial (75 Years)		625.00	655.00	4.8%
Cremated Remains 2'6" upright Memorial (99 Years)		730.00	760.00	4.1%
Cremated Remains Family Garden (75 Years)		684.00	714.00	4.4%
Cremated Remains Family Garden (99 Years)		894.00	924.00	3.4%
Pre Purchased				
Cremated Remains Flat Tablet Memorial (75 Years)		684.00	714.00	4.4%
Cremated Remains Flat Tablet Memorial (99 Years)		894.00	924.00	3.4%
Cremated Remains Desk Memorial (75 Years)		684.00	714.00	4.4%
Cremated Remains Desk Memorial (99 Years)		894.00	924.00	3.4%
Cremated Remains 2'6" upright Memorial (75 Years)		888.00	918.00	3.4%
Cremated Remains 2'6" upright Memorial (99 Years)		1,263.00	1,293.00	2.4%
Cremated Remains Family Garden (75 Years)		1,104.00	1,134.00	2.7%
Cremated Remains Family Garden (99 Years)		1,630.00	1,660.00	1.8%
* All fees are pertinent to the grave owner, if non-resident fees are double.				
Interment Fees				
Lawn Grave (Burial)		538.00	565.00	5.0%
Lawn Grave (Burial) - Child		-	-	0.0%
Traditional Grave		538.00	565.00	5.0%
Brick Lined Grave		650.00	685.00	5.4%
Concrete Burial Chamber		538.00	565.00	5.0%
Wooden Lined Grave		538.00	565.00	5.0%
Muslim Wooden Lined Grave		538.00	565.00	5.0%
Woodland Burial including Tree		646.00	690.00	6.8%
Child Grave Childs & Baby Section		-	-	0.0%
Cremated Remains		178.00	190.00	6.7%
Cremated Remains - Double Interment		355.00	380.00	7.0%
Scattering of Remains		50.00	50.00	0.0%
* All fees are pertinent to the grave owner, if non-resident fees are double.				
Additional Fees				
ERB (Deed) Transfer		60.00	62.00	3.3%
Casket Fee		209.00	215.00	2.9%
Coffins/Grave Space over 7' x 30"		209.00	215.00	2.9%
Incorrect Coffin Sizes		36.00	37.00	2.8%
Use of Chapel		80.00	82.00	2.5%
Cremated Remains Casket (including engrave nameplate)		65.00	n/a	0.0%
Repurchase expired lease on Right off Burial (75 years)		768.00	790.00	2.9%
Register Search (per person, per year, per cemetery)		25.00	27.00	8.0%
Exhumation (fee does not include re-interment, cost of diocesan faculty or ministry of justice licence) Full Interment		2,800.00	2,870.00	2.5%
Exhumation (fee does not include re-interment, cost of diocesan faculty or ministry of justice licence) Cremated Remains		1,400.00	1,435.00	2.5%
Additional Fee for out of hours interment (after 2 Mon - Thurs, after 1 Friday)		258.00	265.00	2.7%
Additional Fee for Saturday interment (Until 12.00)		258.00	265.00	2.7%
Memorial Fees				
Memorial Administration Fees				
Headstone (additional or replacement)		168.00	173.00	3.0%
Child's Headstone		no charge	no charge	0.0%
Tablet or Plaque (additional or replacement)		63.50	65.00	2.4%
Desktop (additional or replacement)		63.50	65.00	2.4%
Vase (additional or replacement)		32.00	33.00	3.1%
Headstone (each inscription after the first, inc. memorial test fees)		116.00	119.00	2.6%
Desktops, Tablets and Plaques (each inscription after the first)		42.00	43.00	2.4%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Vase (each inscription after the first)		22.00	23.00	4.5%
Removal & Refixing of Headstones		n/a	n/a	0.0%
Sanctum (10 year lease)		1,100.00	1,150.00	4.5%
Sanctum (20 year lease)		1,500.00	1,600.00	6.7%
Sanctum Renewal (5 years)		400.00	425.00	6.3%
Bench and Installation (inc. 10 year lease)		1,025.00	1,055.00	2.9%
Stamford Bench and Installation (inc. 10 year lease)		n/a	1,155.00	0.0%
Elmwood Bench and Installation (inc. 10 year lease)		n/a	855.00	0.0%
Timber Bench (inc 10 year lease)		250.00	n/a	0.0%
Clean, Inspect and Stain Seat (Oct to March)		150.00	155.00	3.3%
Granite Buxton Seat (inc 10 year lease)		585.00	750.00	28.2%
Memorial Seat Extend Lease (additional 5 years)		100.00	110.00	10.0%
Granite Seat Plaque (inc 5 year lease)		245.00	255.00	4.1%
Granite Seat Plaque Renewal (5 years)		145.00	150.00	3.4%
Mushroom Garden (10 years)		285.00	300.00	5.3%
Mushroom Garden Renewal (5 years)		185.00	195.00	5.4%
Rose Garden Memorial (10 years)		380.00	390.00	2.6%
Rose Garden Memorial Renewal (5 years)		285.00	295.00	3.5%
Tree with Inscribed Marker (10 years)		667.00	695.00	4.2%
Tree with inscribed marker (10 years) existing tree		n/a	895.00	0.0%
Tree renewal (5 years)		n/a	295.00	0.0%
Shrub with Inscribed Marker (10 years)		205.00	215.00	4.9%
Shrub renewal (5 years)		n/a	115.00	0.0%
Standard Rose with Inscribed Marker (10 years)		255.00	265.00	3.9%
Standard Rose renewal (5 years)		n/a	135.00	0.0%
Rose with Inscribed Marker (10 years)		205.00	215.00	4.9%
Rose renewal (5 years)		n/a	115.00	0.0%
Flower Bed with Inscribed Marker (per year)		500.00	525.00	5.0%
Replacement Marker		50.00	53.00	6.0%
Octagonal Seat Plaque		245.00	255.00	4.1%
Octagonal Seat Plaque Renewal		145.00	155.00	6.9%
Tring Leather Panel Memorial		100.00	110.00	10.0%
Tring leather panel memorial renewal (5 years)		n/a	50.00	0.0%
Cremated Remains Scatter Tubes		35.00	35.00	0.0%
Std C/R casket (child and baby)		n/a	70.00	0.0%
Std C/R Casket		n/a	75.00	0.0%
Moulded C/R Casket		n/a	85.00	0.0%
Moulded C/R Casket (child and baby)		n/a	80.00	0.0%
Double C/R Casket		n/a	150.00	0.0%
3' Wooden Cross with name plate		n/a	75.00	0.0%
18" Wooden Cross with name plate		n/a	65.00	0.0%
Wooden marker		n/a	53.00	0.0%
Leaf Vaults Single (10 years) inc leaf vase		n/a	850.00	0.0%
Leaf Vaults Double (10 years) inc leaf vase		n/a	950.00	0.0%
Leaf Vaults renewal (5 years)		n/a	250.00	0.0%
Leaf Vase		n/a	110.00	0.0%
* All fees are pertinent to the grave owner, if non-resident fees are double.				
Off Street Parking - (including VAT @ 20% where applicable)				
Wood Lane End (Previously Duxons Turn)	Up to 30 minutes	0.10	0.10	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 2 Hours	0.30	0.30	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 3 Hours	0.60	0.60	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 4 Hours	0.90	0.90	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 10 Hours	1.60	1.60	0.0%
The Gables	Up to 1 Hour	0.50	0.50	0.0%
The Gables	Up to 2 Hours	0.60	0.60	0.0%
The Gables	Up to 3 Hours	0.70	0.70	0.0%
The Gables	Up to 4 Hours	0.80	0.80	0.0%
The Gables	Up to 10 Hours	1.50	1.50	0.0%
High Street	Up to 1 Hour	0.50	0.50	0.0%
High Street	Up to 2 Hours	0.60	0.60	0.0%
High Street	Up to 3 Hours	0.70	0.70	0.0%
High Street	Up to 4 Hours	0.80	0.80	0.0%
High Street	Up to 10 Hours	1.50	1.50	0.0%
Queensway	Up to 1 Hour	0.60	0.60	0.0%
Queensway	Up to 2 Hours	0.90	0.90	0.0%
Queensway	Up to 3 Hours	1.20	1.20	0.0%
Queensway	Up to 4 Hours	1.50	1.50	0.0%
Queensway	Up to 10 Hours	2.50	2.50	0.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Alexandra Road	Up to 1 Hour	0.60	0.60	0.0%
Alexandra Road	Up to 2 Hours	0.90	0.90	0.0%
Alexandra Road	Up to 3 Hours	1.20	1.20	0.0%
Alexandra Road	Up to 4 Hours	1.50	1.50	0.0%
Alexandra Road	Up to 10 Hours	2.50	2.50	0.0%
Dacorum Way (Previously Civic Centre)	Up to 1 Hour	0.60	0.60	0.0%
Dacorum Way (Previously Civic Centre)	Up to 2 Hours	0.90	0.90	0.0%
Dacorum Way (Previously Civic Centre)	Up to 3 Hours	1.20	1.20	0.0%
Dacorum Way (Previously Civic Centre)	Up to 4 Hours	1.50	1.50	0.0%
Dacorum Way (Previously Civic Centre)	Up to 10 Hours	2.50	2.50	0.0%
Water Gardens (North) upper deck	Up to 1 Hour	0.80	0.80	0.0%
Water Gardens (North) upper deck	Up to 2 Hours	1.30	1.30	0.0%
Water Gardens (North) upper deck	Up to 3 Hours	2.00	2.00	0.0%
Water Gardens (North) upper deck	Up to 4 Hours	2.50	2.50	0.0%
Water Gardens (North) upper deck	Up to 10 Hours	3.50	3.50	0.0%
Water Gardens (North) upper deck	3 month season ticket	234.50	234.50	0.0%
Water Gardens (North) lower deck	Up to 1 Hour	0.80	0.80	0.0%
Water Gardens (North) lower deck	Up to 2 Hours	1.30	1.30	0.0%
Water Gardens (North) lower deck	Up to 3 Hours	2.00	2.00	0.0%
Water Gardens (North) lower deck	Up to 4 Hours	2.50	2.50	0.0%
Water Gardens (South)	Up to 30 minutes	0.40	0.40	0.0%
Water Gardens (South)	Up to 1 Hour	0.80	0.80	0.0%
Water Gardens (South)	Up to 2 Hours	1.30	1.30	0.0%
Water Gardens (South)	Up to 3 Hours	2.00	2.00	0.0%
Water Gardens (South)	Up to 4 Hours	2.50	2.50	0.0%
Moor End Road	Up to 10 Hours	4.00	4.00	0.0%
Park Road	Up to 1 Hour	0.60	0.60	0.0%
Park Road	Up to 2 Hours	0.70	0.70	0.0%
Park Road	Up to 3 Hours	0.80	0.80	0.0%
Park Road	Up to 4 Hours	0.90	0.90	0.0%
Park Road	Up to 10 Hours	2.50	2.50	0.0%
Cowper Road	Up to 2 Hours	0.40	0.40	0.0%
Cowper Road	Up to 3 Hours	0.50	0.50	0.0%
Cowper Road	Up to 4 Hours	0.60	0.60	0.0%
Durrants Hill	Up to 30 minutes	0.10	0.10	0.0%
Durrants Hill	Up to 2 Hours	0.30	0.30	0.0%
Durrants Hill	Up to 3 Hours	0.60	0.60	0.0%
Durrants Hill	Up to 4 Hours	0.90	0.90	0.0%
Durrants Hill	Up to 10 Hours	1.60	1.60	0.0%
Durrants Hill	annual season ticket	524.16	524.16	0.0%
Water Lane	Up to 1 Hour	0.60	0.60	0.0%
Water Lane	Up to 2 Hours	1.20	1.20	0.0%
Water Lane	Up to 3 Hours	1.90	1.90	0.0%
Water Lane	Up to 4 Hours	2.50	2.50	0.0%
Lower Kings Road	Up to 1 Hour	0.60	0.60	0.0%
Lower Kings Road	Up to 2 Hours	1.20	1.20	0.0%
Lower Kings Road	Up to 3 Hours	1.90	1.90	0.0%
Lower Kings Road	Up to 4 Hours	2.50	2.50	0.0%
Canal Fields	10 day season (limited to 20)	10.00	10.00	0.0%
St John's Well Lane	Up to 1 Hour	0.60	0.60	0.0%
St John's Well Lane	Up to 2 Hours	1.20	1.20	0.0%
St John's Well Lane	Up to 3 Hours	1.90	1.90	0.0%
St John's Well Lane	Up to 4 Hours	2.50	2.50	0.0%
St John's Well Lane	Up to 10 Hours	3.50	3.50	0.0%
The Forge	Up to 2 Hours	0.90	0.90	0.0%
The Forge	Up to 3 Hours	1.10	1.10	0.0%
The Forge	Up to 4 Hours	1.40	1.40	0.0%
The Forge	Up to 10 Hours	2.00	2.00	0.0%
The Forge	Annual Season ticket	416.00	416.00	0.0%
Church Yard (Previously Frogmore Street East long stay)	Up to 10 Hours	2.00	2.00	0.0%
Frogmore Street (East)	Up to 2 Hours	0.90	0.90	0.0%
Frogmore Street (East)	Up to 3 Hours	1.10	1.10	0.0%
Frogmore Street (East)	Up to 4 Hours	1.40	1.40	0.0%
Frogmore Street (West)	Up to 10 Hours	2.00	2.00	0.0%
Victoria Hall	Up to 2 Hours	0.90	0.90	0.0%
Victoria Hall	Up to 3 Hours	1.10	1.10	0.0%
Victoria Hall	Up to 4 Hours	1.40	1.40	0.0%
Old School Yard (Tring Town Council car park)	Up to 2 Hours	0.90	0.90	0.0%
Old School Yard (Tring Town Council car park)	Up to 3 Hours	1.10	1.10	0.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Old School Yard (Tring Town Council car park)	Up to 4 Hours	1.40	1.40	0.0%
Bay suspension or dispensation	0.5 day	10.00	10.00	0.0%
Bay suspension or dispensation	1 day	20.00	20.00	0.0%
Bay suspension or dispensation	5 days	60.00	60.00	0.0%
Bay suspension or dispensation	6 days	80.00	80.00	0.0%
On Street Parking				
Waterhouse Street (certain lengths between Bank Court and bus station)	Up to 15 minutes	0.50	0.50	0.0%
Waterhouse Street (certain lengths between Bank Court and bus station)	Up to 30 minutes	1.00	1.00	0.0%
Shared use St Johns Road cul-de-sac	Up to 1 Hour	0.50	0.50	0.0%
Shared use St Johns Road cul-de-sac	Up to 2 Hours	1.00	1.00	0.0%
Shared use St Johns Road cul-de-sac	Up to 3 Hours	2.00	2.00	0.0%
Shared use St Johns Road cul-de-sac	Up to 4 Hours	4.00	4.00	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 4 Hours	4.00	4.00	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 4 Hours	4.00	4.00	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 4 Hours	4.00	4.00	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 4 Hours	4.00	4.00	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 12 minutes	0.20	0.20	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 24 minutes	0.40	0.40	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 36 minutes	0.60	0.60	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 48 minutes	0.80	0.80	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 60 minutes	1.00	1.00	0.0%
CPZ resident permit 1st	Annual	25.00	25.00	0.0%
CPZ resident permit 2nd	Annual	40.00	40.00	0.0%
CPZ resident permit 3rd	Annual	40.00	40.00	0.0%
CPZ resident permit 2nd vehicle owner blue badge holder	Annual	10.00	10.00	0.0%
CPZ resident permit motorcycle	Annual	10.00	10.00	0.0%
CPZ business permit	Annual	300.00	300.00	0.0%
CPZ resident permit changes	2nd and more in any year	7.00	7.00	0.0%
CPZ visitor permit	5 Hour x 20	12.00	12.00	0.0%
CPZ visitor permit	1 week	3.00	3.00	0.0%
CPZ visitor permit	1 Hour x 25	2.00	2.00	0.0%
CPZ visitor permit applicant Dacorum card holder	5 Hour x 20	6.00	6.00	0.0%
CPZ visitor permit applicant Dacorum card holder	1 week	1.50	1.50	0.0%
CPZ visitor permit applicant Dacorum card holder	1 Hour x 25	2.00	2.00	0.0%
CPZ visitor permit applicant 60 years old or over	5 Hour x 20	6.00	6.00	0.0%
CPZ visitor permit applicant 60 years old or over	1 week	1.50	1.50	0.0%
Bay suspension or dispensation	0.5 day	10.00	10.00	0.0%
Bay suspension or dispensation	1 day	20.00	20.00	0.0%
Bay suspension or dispensation	5 days	60.00	60.00	0.0%
Bay suspension or dispensation	6 days	80.00	80.00	0.0%
Valuation & Estates				
Settlement of rent reviews and lease renewals		n/a	n/a	0.0%
Additional fee if the rent exceeds £150,000 per annum	Value up to £499,999	0.5% of rent	0.5% of rent	0.0%
Consents to assign, sublet, or alter premises		500.00	500.00	0.0%
Hourly rate charged on the following matters: Variation of restrictive covenants, agreement of easements, sub-station agreements, encroachments, enfranchisements, insurance valuations, feasibility studies, negotiation of service tenancies and any other works not covered by the above.				
Customer Accounts				
Service Charge Enquiry Fees:				
Sale-on Charges to Solicitors	Per application	102.00	110.00	7.8%

HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGETS 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
Housing & Community					
Employees	2,489,990	2,511,947	2,573,120	83,130	+3%
Premises	388,050	406,814	350,370	(37,680)	(10%)
Transport	16,185	12,705	16,160	(25)	(0%)
Supplies & Services	1,896,140	2,008,340	1,526,840	(369,300)	(19%)
Third-Parties	813,030	813,030	718,100	(94,930)	(12%)
Capital Charges	1,558,741	1,558,741	1,558,730	(11)	(0%)
Transfer Payments	5,000	5,000	5,000	0	+0%
Income	(3,344,400)	(3,339,211)	(3,535,800)	(191,400)	(6%)
Grants and Contributions	(137,010)	(315,928)	(198,045)	(61,035)	(45%)
Recharges	259,109	492,616	339,741	80,632	+31%
Net Expenditure: Housing & Community	3,944,835	4,154,055	3,354,216	(590,619)	(15%)

HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £	%
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Housing & Community

Chief Executive's Unit (MO) (Steve Baker)

Customer Services (Ben Hosier)

Employees	0	500	0	0	
Supplies & Services	59,700	54,311	36,940	(22,760)	(38%)
Third-Parties	813,030	813,030	718,100	(94,930)	(12%)
Capital Charges	78,150	78,150	78,150	0	+0%
Income	0	(2,000)	0	0	
Recharges	(950,880)	(943,991)	(833,190)	117,690	+12%
Net Expenditure: Customer Services	0	0	0	0	

Community Development (Parish Liaison) (Jim Doyle)

Employees	28,170	29,593	29,030	860	+3%
Transport	250	250	250	0	+0%
Supplies & Services	1,290	1,290	1,290	0	+0%
Recharges	17,270	7,530	7,170	(10,100)	(58%)
Net Expenditure: Community Development (Parish Liaison)	46,980	38,663	37,740	(9,240)	(20%)

Regulatory Services (Licensing) (Mark Brookes)

Employees	227,400	232,740	239,660	12,260	+5%
Transport	2,500	2,500	2,540	40	+2%
Supplies & Services	50,770	44,130	45,770	(5,000)	(10%)
Income	(294,160)	(279,160)	(300,200)	(6,040)	(2%)
Grants and Contributions	(6,000)	(6,000)	(6,080)	(80)	(1%)
Recharges	103,540	96,180	93,760	(9,780)	(9%)
Net Expenditure: Regulatory Services (Licensing)	84,050	90,390	75,450	(8,600)	(10%)

Arts Development and Support (Matt Rawdon)

Supplies & Services	15,000	15,000	15,000	0	+0%
Net Expenditure: Arts Development and Support	15,000	15,000	15,000	0	+0%

Heritage (Matt Rawdon)

Supplies & Services	58,000	58,000	58,000	0	+0%
Net Expenditure: Heritage	58,000	58,000	58,000	0	+0%

Sports Development and Community Recreation (Matt Rawdon)

Premises	64,320	63,845	65,220	900	+1%
Supplies & Services	438,180	438,180	288,180	(150,000)	(34%)
Capital Charges	576,640	576,640	576,640	0	+0%
Income	(6,850)	(6,850)	(6,950)	(100)	(1%)
Grants and Contributions	(8,000)	(8,000)	(8,110)	(110)	(1%)
Recharges	11,950	40,160	39,790	27,840	+233%
Net Expenditure: Sports Development and Community Recreation	1,076,240	1,103,975	954,770	(121,470)	(11%)

HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Community Development (Partnerships and Commissioning) (Matt Rawdon)

Employees	113,190	127,217	142,010	28,820	+25%
Premises	14,960	14,960	10,400	(4,560)	(30%)
Transport	750	750	760	10	+1%
Supplies & Services	102,620	166,091	84,540	(18,080)	(18%)
Grants and Contributions	(86,820)	(165,445)	(94,300)	(7,480)	(9%)
Recharges	61,100	72,630	71,160	10,060	+16%
Net Expenditure: Community Development (Partnerships and Commissioning)	205,800	216,203	214,570	8,770	+4%

General Grants, Bequests and Donations (Matt Rawdon)

Supplies & Services	710,960	710,960	624,800	(86,160)	(12%)
Capital Charges	11,580	11,580	11,580	0	+0%
Recharges	33,890	37,560	36,100	2,210	+7%
Net Expenditure: General Grants, Bequests and Donations	756,430	760,100	672,480	(83,950)	(11%)

Communication & Consultation (Matt Rawdon)

Employees	241,820	249,783	244,480	2,660	+1%
Transport	620	400	400	(220)	(35%)
Supplies & Services	76,170	81,320	73,320	(2,850)	(4%)
Capital Charges	1,420	1,420	1,420	0	+0%
Grants and Contributions	(2,000)	(2,600)	(5,030)	(3,030)	(152%)
Recharges	(318,030)	(330,323)	(314,590)	3,440	+1%
Net Expenditure: Communication & Consultation	0	(0)	0	0	

Net Expenditure: Chief Executive's Unit (MO)

2,242,500	2,282,331	2,028,010	(214,490)	(10%)
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Housing Landlord (Elliott Brooks)**Garages (Fiona Williamson)**

Premises	3,000	3,000	3,040	40	+1%
Capital Charges	764,718	764,718	764,720	2	+0%
Income	(2,690,400)	(2,720,400)	(2,880,000)	(189,600)	(7%)
Recharges	853,143	1,052,160	799,011	(54,132)	(6%)
Net Expenditure: Garages	(1,069,539)	(900,522)	(1,313,229)	(243,690)	(23%)

Supporting People (Fiona Williamson)

Recharges	7,500	7,500	7,500	0	+0%
Net Expenditure: Supporting People	7,500	7,500	7,500	0	+0%

Homelessness (Natasha Brathwaite)

Employees	255,610	252,559	270,760	15,150	+6%
Premises	133,000	133,000	105,200	(27,800)	(21%)
Supplies & Services	10,960	18,960	48,360	37,400	+341%
Capital Charges	12,869	12,869	12,870	1	+0%
Income	(228,000)	(213,000)	(222,000)	6,000	+3%
Grants and Contributions	0	(78,794)	(70,335)	(70,335)	
Recharges	145,432	138,070	136,520	21,088	+18%
Net Expenditure: Homelessness	299,871	263,664	281,375	(18,496)	(6%)

HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Housing Advice (Natasha Brathwaite)

Employees	80,795	74,404	85,730	4,935	+6%
Supplies & Services	33,165	33,165	33,165	0	+0%
Recharges	154,160	210,740	196,910	42,750	+28%
Net Expenditure: Housing Advice	268,120	318,309	315,805	47,685	+18%

Housing Strategy (Natasha Brathwaite)

Employees	185,405	199,256	214,100	28,695	+15%
Transport	2,500	2,500	2,500	0	+0%
Supplies & Services	13,935	15,535	9,835	(4,100)	(29%)
Capital Charges	13,384	13,384	13,380	(4)	(0%)
Transfer Payments	5,000	5,000	5,000	0	+0%
Recharges	172,210	197,300	192,480	20,270	+12%
Net Expenditure: Housing Strategy	392,434	432,975	437,295	44,861	+11%

Net Expenditure: Housing Landlord

(101,614)**121,926****(271,254)****(169,640) (167%)****Neighbourhood Delivery (David Austin)****Private Sector Housing Renewal (Chris Troy)**

Income	(33,000)	(33,000)	(33,460)	(460)	(1%)
Recharges	50	150	140	90	+180%
Net Expenditure: Private Sector Housing Renewal	(32,950)	(32,850)	(33,320)	(370)	(1%)

Theatres and Public Entertainment (Julie Still)

Employees	196,530	216,575	197,050	520	+0%
Premises	50,350	66,682	54,390	4,040	+8%
Transport	500	500	510	10	+2%
Supplies & Services	95,810	100,109	95,810	0	+0%
Capital Charges	23,382	23,382	23,380	(2)	(0%)
Income	(63,000)	(61,130)	(63,800)	(800)	(1%)
Grants and Contributions	0	(1,870)	0	0	
Recharges	92,880	94,350	97,190	4,310	+5%
Net Expenditure: Theatres and Public Entertainment	396,452	438,597	404,530	8,078	+2%

Outdoor Sports & Recreation Facilities (Adventure Playgrounds) (Julie Still)

Employees	369,620	389,576	403,370	33,750	+9%
Premises	55,060	64,148	43,810	(11,250)	(20%)
Transport	2,980	2,570	3,020	40	+1%
Supplies & Services	35,670	33,866	35,670	0	+0%
Capital Charges	10,445	10,445	10,440	(5)	(0%)
Income	(28,990)	(23,671)	(29,390)	(400)	(1%)
Grants and Contributions	(190)	(1,181)	(190)	0	+0%
Recharges	115,500	103,900	105,720	(9,780)	(8%)
Net Expenditure: Outdoor Sports & Recreation Facilities (Adventure Playgrounds)	560,095	579,653	572,450	12,355	+2%

HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Community Safety (Crime Reduction) (Julie Still)

Employees	225,210	200,441	192,190	(33,020)	(15%)
Premises	3,000	0	3,040	40	+1%
Transport	4,335	2,025	4,410	75	+2%
Supplies & Services	76,280	105,604	33,530	(42,750)	(56%)
Capital Charges	1,600	1,600	1,600	0	+0%
Grants and Contributions	(24,000)	(29,324)	0	24,000	+100%
Recharges	52,571	28,270	27,200	(25,371)	(48%)
Net Expenditure: Community Safety (Crime Reduction)	338,996	308,616	261,970	(77,026)	(23%)

Community Safety (CCTV) (Julie Still)

Employees	363,540	363,571	377,100	13,560	+4%
Premises	63,130	60,178	64,020	890	+1%
Transport	210	210	210	0	+0%
Supplies & Services	14,030	13,910	14,030	0	+0%
Capital Charges	64,553	64,553	64,550	(3)	(0%)
Grants and Contributions	(10,000)	(8,000)	(14,000)	(4,000)	(40%)
Recharges	(311,217)	(373,930)	(376,610)	(65,393)	(21%)
Net Expenditure: Community Safety (CCTV)	184,246	120,492	129,300	(54,946)	(30%)

Community Development (Residents Services & Neighbourhood Action) (Julie Still)

Employees	202,700	175,734	177,640	(25,060)	(12%)
Premises	1,230	1,000	1,250	20	+2%
Transport	1,540	1,000	1,560	20	+1%
Supplies & Services	103,600	117,910	28,600	(75,000)	(72%)
Grants and Contributions	0	(14,714)	0	0	
Recharges	48,040	54,360	53,480	5,440	+11%
Net Expenditure: Community Development (Residents Services & Neighbourhood Action)	357,110	335,290	262,530	(94,580)	(26%)

Net Expenditure: Neighbourhood Delivery	1,803,949	1,749,798	1,597,460	(206,489)	(11%)
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Net Expenditure: Housing & Community	3,944,835	4,154,055	3,354,216	(590,619)	(15%)
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HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Garages				
Garage Rent (VAT not charged to tenants but is charged to non tenants)	Per Week	9.50	10.00	5.3%
Premium garages	Per Week	n/a	10.26	
Garage Rent - Concessionary	Per Week	4.75	5.00	5.3%
Old Town Hall Arts Centre				
Programme Sales		0.10	0.10	0.0%
Meetings / Rehearsals / Workshops / Classes (no technical support) minimum 2hr booking				
Theatre (capacity 120) - Mon - Fri (10:30 - 18:00)	Per Hour	20.00	21.00	5.0%
Theatre (capacity 120) - Mon - Fri (18:00 - 23:00)	Per Hour	25.00	26.00	4.0%
Theatre (capacity 120) - Sat - Sun (10:30 - 23:00)	Per Hour	25.00	26.00	4.0%
Theatre (capacity 120) - Mon - Fri (10:30 - 17:30) - Concession	Per Hour		16.00	
Theatre (capacity 120) - Mon - Fri (18:00 - 22:30) - Concession	Per Hour		18.00	
Theatre (capacity 120) - Sat - Sun - Concession	Per Hour		18.00	
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30)	Per Hour	10.00	11.00	10.0%
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30)	Per Hour	17.00	18.00	5.9%
Cellar (capacity 60-90) - Sat - Sun (10:30 - 22:30)	Per Hour	17.00	18.00	5.9%
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30) - Concession	Per Hour		8.00	
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30) - Concession	Per Hour		16.00	
Cellar (capacity 60-90) - Sat-Sun - Concession	Per Hour		16.00	
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30)	Per Hour	15.00	18.00	20.0%
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30) - Concession	Per Hour		16.00	
Private Parties (including bar staff)				
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00)		270.00	215.00	-20.4%
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00) - Concession			175.00	
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00)		230.00	215.00	-6.5%
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00) - Concession			175.00	
Price includes Front of House Staff and Stewards				
There is an additional charge of £60 for technical support				
Performances & Rehearsals (with technical support)				
Theatre (capacity 120) - Mon - Sun (18:00 - 23:00)		350.00	n/a	0.0%
Theatre (capacity 120) - 10:00 - 23:00	Per additional Hour	25.00	n/a	0.0%
Theatre & Gallery bar (including bar staff) - Mon - Sun (18:00 - 23:00)		450.00	n/a	0.0%
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00)		350.00	n/a	0.0%
Cellar (capacity 60-90) - 10:00 - 23:00	Per additional Hour	25.00	n/a	0.0%
Box Office (can sell your tickets online & on the door and provide tickets)		50.00	n/a	0.0%
Whole venue (not including bar staff)				
Mon - Sun	Half Day	550.00	n/a	0.0%
Performances & Rehearsals (with technical support)				
Theatre (capacity 120) - Mon - Sun (10:00 - 23:00) Includes technical support, front of house staff and box office		n/a	510.00	
Theatre (capacity 120) - Mon - Sun (10:00 - 23:00) Includes technical support, front of house staff and box office - Concession		n/a	380.00	
Cellar (capacity 60-90) - Mon - Sun (10:00 - 23:00)		n/a	360.00	
Cellar (capacity 60-90) - Mon - Sun (10:00 - 23:00) - Concession		n/a	210.00	
Adventure Playgrounds				
Community/Voluntary Group	Per Hour	14.70	14.90	1.4%
Private Group	Per Hour	27.00	27.40	1.5%
Children's Party	Per Hour	37.10	37.60	1.3%
Training Organisation (Play) if no staff needed	Per Hour	6.40	6.50	1.6%
Training Organisation (Care)	Half Day	60.80	61.65	1.4%
Schools	Per Hour	26.10	26.45	1.3%
Schools	Half Day	54.10	54.85	1.4%
Schools	Full Day	101.30	102.70	1.4%
The Heights Hall				
Hall hire	Per Hour	11.60	11.75	1.3%
Hall hire	Per Day	63.00	64.00	1.6%
Messy Play Community Group	Per Hour	7.90	8.00	1.3%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Licensing - General Charges				
Photocopies (per A4 side, at officers' discretion, subject to legal restrictions)		0.20	0.20	0.0%
Appeal to Licensing Health & Safety Enforcement Committee against officers' refusal of exemption from standard conditions/policies (refundable if appeal is successful)		-	-	0.0%
Copy of interview tape following PACE interview (per tape)		15.00	15.00	0.0%
Copy of public register entry (where kept and made available by statute) (per entry)		15.00	15.00	0.0%
Request for duplicate copy of licence following loss/theft/damage (where not otherwise listed)		15.00	15.00	0.0%
Licensing pre-application advice (per whole or part hour)		na	42.00	0.0%
Alcohol, entertainment and late night refreshment licences				
Application for new club premises certificate:				
Band A		100.00	100.00	0.0%
Band B		190.00	190.00	0.0%
Band C		315.00	315.00	0.0%
Band D		450.00	450.00	0.0%
Band E		635.00	635.00	0.0%
Site under construction/development		315.00	315.00	0.0%
Application for full variation of club premises certificate:				
Band A		100.00	100.00	0.0%
Band B		190.00	190.00	0.0%
Band C		315.00	315.00	0.0%
Band D		450.00	450.00	0.0%
Band E		635.00	635.00	0.0%
Site under construction/development		315.00	315.00	0.0%
Application for minor variation of club premises certificate		89.00	89.00	0.0%
Request for duplicate copy of certificate following loss/theft/damage		10.50	10.50	0.0%
Change of name or address on club premises certificate		10.50	10.50	0.0%
Change of club rules for club premises certificate		10.50	10.50	0.0%
Annual fee (payable on anniversary of grant of certificate):				
Band A		70.00	70.00	0.0%
Band B		180.00	180.00	0.0%
Band C		295.00	295.00	0.0%
Band D		320.00	320.00	0.0%
Band E		350.00	350.00	0.0%
Site under construction/development		295.00	295.00	0.0%
Application for new personal licence		37.00	37.00	0.0%
Application to renew personal licence		37.00	37.00	0.0%
Duplicate copy of personal licence following theft/loss/damage		10.50	10.50	0.0%
Change of name or address on personal licence		10.50	10.50	0.0%
Application for new premises licence:				
Band A		100.00	100.00	0.0%
Band B		190.00	190.00	0.0%
Band C		315.00	315.00	0.0%
Band D		450.00	450.00	0.0%
Band D with multiplier		900.00	900.00	0.0%
Band E		635.00	635.00	0.0%
Band E with multiplier		1,905.00	1,905.00	0.0%
Site under construction/development		315.00	315.00	0.0%
Application for full variation of premises licence:				
Band A		100.00	100.00	0.0%
Band B		190.00	190.00	0.0%
Band C		315.00	315.00	0.0%
Band D		450.00	450.00	0.0%
Band D with multiplier		900.00	900.00	0.0%
Band E		635.00	635.00	0.0%
Band E with multiplier		1,905.00	1,905.00	0.0%
Site under construction/development		315.00	315.00	0.0%
Additional application fee for high-capacity premises (payable in addition to the standard application fee):				
Capacity: 5,000-9,999		1,000.00	1,000.00	0.0%
Capacity: 10,000-14,999		2,000.00	2,000.00	0.0%
Capacity: 15,000-19,999		4,000.00	4,000.00	0.0%
Capacity: 20,000-29,999		8,000.00	8,000.00	0.0%
Capacity: 30,000-39,999		16,000.00	16,000.00	0.0%
Capacity: 40,000-49,999		24,000.00	24,000.00	0.0%
Capacity: 50,000-59,999		32,000.00	32,000.00	0.0%
Capacity: 60,000-69,999		40,000.00	40,000.00	0.0%
Capacity: 70,000-79,999		48,000.00	48,000.00	0.0%
Capacity: 80,000-89,999		56,000.00	56,000.00	0.0%
Capacity: 90,000+		64,000.00	64,000.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Application for transfer of premises licence		23.00	23.00	0.0%
Application for variation of premises licence to specify premises supervisor		23.00	23.00	0.0%
Application for minor variation of premises licence		89.00	89.00	0.0%
Application to substitute mandatory condition for community premises (if not made simultaneously with another application)		23.00	23.00	0.0%
Application for interim authority notice		23.00	23.00	0.0%
Request for duplicate copy of premises licence following loss/theft/damage		10.50	10.50	0.0%
Change of name or address on premises licence		10.50	10.50	0.0%
Annual fee (payable on anniversary of grant of licence):				
Band A		70.00	70.00	0.0%
Band B		180.00	180.00	0.0%
Band C		295.00	295.00	0.0%
Band D		320.00	320.00	0.0%
Band D with multiplier		640.00	640.00	0.0%
Band E		350.00	350.00	0.0%
Band E with multiplier		1,050.00	1,050.00	0.0%
Site under construction/development		295.00	295.00	0.0%
Additional annual fee for high-capacity premises (payable in addition to the standard annual fee)				
Capacity: 5,000–9,999		500.00	500.00	0.0%
Capacity: 10,000–14,999		1,000.00	1,000.00	0.0%
Capacity: 15,000–19,999		2,000.00	2,000.00	0.0%
Capacity: 20,000–29,999		4,000.00	4,000.00	0.0%
Capacity: 30,000–39,999		8,000.00	8,000.00	0.0%
Capacity: 40,000–49,999		12,000.00	12,000.00	0.0%
Capacity: 50,000–59,999		16,000.00	16,000.00	0.0%
Capacity: 60,000–69,999		20,000.00	20,000.00	0.0%
Capacity: 70,000–79,999		24,000.00	24,000.00	0.0%
Capacity: 80,000–89,999		28,000.00	28,000.00	0.0%
Capacity: 90,000+		32,000.00	32,000.00	0.0%
Temporary event notice submission fee		21.00	21.00	0.0%
Duplicate copy of notice following theft/loss/damage		10.50	10.50	0.0%
Application for provisional statement		315.00	315.00	0.0%
Notification of legal/financial interest in premises		21.00	21.00	0.0%
Animal licences				
Application for new animal boarding establishment licence (fee plus vet inspection)		320.00	287.00	-10.3%
Application for new animal boarding establishment licence (home boarding)		180.00	193.00	7.2%
Application to vary animal boarding establishment licence (fee plus vet inspection)		145.00	145.00	0.0%
Application to vary animal boarding establishment licence (home boarding)		100.00	90.00	-10.0%
Application to renew animal boarding establishment licence (fee plus vet inspection)		220.00	237.00	7.7%
Application to renew animal boarding establishment licence (home boarding)		120.00	140.00	16.7%
Application for licence to keep dangerous wild animals (fee plus vet inspection)		325.00	302.00	-7.1%
Application to vary DWA licence conditions (new species/increased numbers of animals) (fee plus vet inspection)		210.00	192.00	-8.6%
Application to vary DWA licence conditions (administrative matters only)		65.00	62.50	-3.8%
Application to renew licence to keep dangerous wild animals (fee plus vet inspection)		325.00	302.00	-7.1%
Application for new dog breeding licence		252.00	200.00	-20.6%
Application to renew dog breeding licence		195.00	200.00	2.6%
Application for new pet shop licence		189.00	161.00	-14.8%
Application for new pet shop licence (fish only)		142.00	161.00	13.4%
Application to renew pet shop licence		130.00	150.00	15.4%
Application to renew pet shop licence (fish only)		95.00	120.00	26.3%
Application for new riding establishment licence (fee plus vet inspection)		318.00	295.00	-7.2%
Application for new zoo licence (fee plus vet inspection)		2,000.00	1,805.00	-9.8%
Application to renew zoo licence (fee plus vet inspection)		1,600.00	1,325.00	-17.2%
Application to vary zoo licence (fee plus vet inspection)		1,600.00	1,325.00	-17.2%
Application to transfer zoo licence (fee plus vet inspection)		600.00	221.00	-63.2%
Gambling licences				
Temporary use notice submission fee		350.00	355.00	1.4%
Duplicate copy of temporary use notice following theft/loss/damage		15.00	15.00	0.0%
Occasional use notice submission fee		no charge	no charge	0.0%
Notification of 1-2 gaming machine in alcohol-licensed premises		50.00	50.00	0.0%
Licensed premises gaming machine permit (set by statute):				
Application for new permit		150.00	150.00	0.0%
Conversion of s.34(5E) permit		100.00	100.00	0.0%
Application for variation of permit		100.00	100.00	0.0%
Application for transfer of permit		25.00	25.00	0.0%
Change of name or address		25.00	25.00	0.0%
Annual fee		50.00	50.00	0.0%
Club machine permit / Club gaming permit (set by statute):				

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Application for new permit (standard)		200.00	200.00	0.0%
Application for new permit (fast track)		100.00	100.00	0.0%
Conversion of part II / III registration		100.00	100.00	0.0%
Application for variation of permit		100.00	100.00	0.0%
Application for renewal of permit (standard)		200.00	200.00	0.0%
Application for renewal of permit (fast track)		100.00	100.00	0.0%
Annual fee		50.00	50.00	0.0%
Family entertainment centre gaming machine permit (set by statute):				
Application for new permit		300.00	300.00	0.0%
Conversion of s.34(1) permit		100.00	100.00	0.0%
Application for renewal of permit		300.00	300.00	0.0%
Change of name or address		25.00	25.00	0.0%
Prize gaming permit:				
Application for new permit		300.00	300.00	0.0%
Conversion of s.16 permit		100.00	100.00	0.0%
Application for renewal of permit		300.00	300.00	0.0%
Change of name or address		25.00	25.00	0.0%
Duplicate copy of gaming permit following theft/loss/damage		15.00	15.00	0.0%
Application for new premises licence (without provisional statement):				
Adult gaming centre		1,340.00	1,040.00	-22.4%
Betting (track)		1,670.00	1,040.00	-37.7%
Betting (other)		2,000.00	1,040.00	-48.0%
Bingo		2,450.00	1,040.00	-57.6%
Family entertainment centre		1,200.00	1,040.00	-13.3%
Application for new premises licence (with provisional statement):				
Adult gaming centre		800.00	700.00	-12.5%
Betting (track)		640.00	700.00	9.4%
Betting (other)		800.00	700.00	-12.5%
Bingo		840.00	700.00	-16.7%
Family entertainment centre		570.00	700.00	22.8%
Application for provisional statement:				
Adult gaming centre		1,340.00	1,040.00	-22.4%
Betting (track)		1,670.00	1,040.00	-37.7%
Betting (other)		2,000.00	1,040.00	-48.0%
Bingo		2,450.00	1,040.00	-57.6%
Family entertainment centre		1,200.00	1,040.00	-13.3%
Application for variation of premises licence:				
Adult gaming centre		670.00	700.00	4.5%
Betting (track)		840.00	700.00	-16.7%
Betting (other)		1,000.00	700.00	-30.0%
Bingo		1,225.00	700.00	-42.9%
Family entertainment centre		600.00	700.00	16.7%
Application for transfer of premises licence:				
Adult gaming centre		800.00	300.00	-62.5%
Betting (track)		640.00	300.00	-53.1%
Betting (other)		800.00	300.00	-62.5%
Bingo		840.00	300.00	-64.3%
Family entertainment centre		570.00	300.00	-47.4%
Application for reinstatement of premises licence:				
Adult gaming centre		800.00	300.00	-62.5%
Betting (track)		640.00	300.00	-53.1%
Betting (other)		800.00	300.00	-62.5%
Bingo		840.00	300.00	-64.3%
Family entertainment centre		570.00	300.00	-47.4%
Annual fee (payable 30 days after the licence takes effect, and then annually on the anniversary of the grant of the licence):				
Adult gaming centre		670.00	515.00	-23.1%
Betting (track)		670.00	515.00	-23.1%
Betting (other)		420.00	440.00	4.8%
Bingo		700.00	515.00	-26.4%
Family entertainment centre		450.00	440.00	-2.2%
Duplicate copy of licence following theft/loss/damage		15.00	15.00	0.0%
Change of name or address on premises licence		35.00	35.00	0.0%
Registration of non-commercial society for small lotteries		40.00	40.00	0.0%
Annual fee (payable on anniversary of lottery registration)		20.00	20.00	0.0%
Charitable collection licences				
Application for street collection licence - no provision for fee charging		no charge	no charge	0.0%
Application for house to house collection licence - no provision for fee charging		no charge	no charge	0.0%
Hackney Carriage and Private Hire licences				
Application for Hackney Carriage driver licence (1 year)		70.00	na	0.0%
Application for Hackney Carriage driver licence (3 years)		138.00	145.00	5.1%
Application for Private Hire driver licence (1 year)		70.00	na	0.0%
Application for Private Hire driver licence (3 years)		138.00	145.00	5.1%
Application for Dual driver licence (1 year)		105.00	na	0.0%
Application for Dual driver licence (3 years)		207.00	215.00	3.9%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Interim application for Dual driver licence (from HC to dual) plus £1 per unexpired month		34.00	35.00	2.9%
Interim application for Dual driver licence (from PH to dual) plus £1 per unexpired month		34.00	35.00	2.9%
Licence badge deposit (refundable on return of badge)		50.00	50.00	0.0%
Replacement licence badge		20.00	20.00	0.0%
Knowledge test (full test) (non-refundable)		40.00	45.00	12.5%
Knowledge test (conditions only) (non-refundable)		25.00	30.00	20.0%
Versant English language assessment *		30.60	42.00	37.3%
DBS enhanced disclosure (formerly CRB)		44.00	44.00	0.0%
External identity check (where required for DBS route 2 verification)		7.20	7.20	0.0%
Driving licence verification check		6.90	6.90	0.0%
Application for Hackney Carriage vehicle licence (includes compliance test fee)		258.00	264.00	2.3%
Application for Private Hire vehicle licence (includes compliance test fee)		238.00	244.00	2.5%
Application for Stretch Limo Private Hire Vehicle (includes specialist compliance test fee) (6m)		185.00	190.00	2.7%
Licence plate deposit (refundable on return of plates)		50.00	50.00	0.0%
Replacement rear (external) licence plate		20.00	20.00	0.0%
Replacement front (internal) licence plate		20.00	20.00	0.0%
Replacement front (internal) licence plate holder		2.50	2.50	0.0%
Transfer of ownership of licence/vehicle		64.00	64.00	0.0%
Substitution of vehicle on licence (includes compliance test fee)		173.00	173.00	0.0%
Change of vehicle particulars (reg. no., colour, capacity)		55.00	55.00	0.0%
Vehicle compliance test		54.00	54.00	0.0%
Specialist compliance test		80.00	80.00	0.0%
Application for Private Hire operator licence (1-3 vehicles) (3 yrs)		350.00	na	0.0%
Application for Private Hire operator licence (4+ vehicles) (2 yrs)		350.00	na	0.0%
Application for Private Hire operator licence (1-3 vehicles) (5 yrs)		636.00	647.00	1.7%
Application for Private Hire operator licence (4+ vehicles) (5 yrs)		378.00	388.00	2.6%
Duplicate copy of hackney carriage/private hire licence		15.00	15.00	0.0%
Scrap metal dealer licences (from 1st October 2013)				
Application for new scrap metal dealer licence (3yr)				
Site licence		257.00	266.50	3.7%
Collector's licence		184.00	189.50	3.0%
Application to renew scrap metal dealer licence (3yr)				
Site licence		242.00	251.00	3.7%
Collector's licence		169.00	174.00	3.0%
Application to vary scrap metal dealer licence:				
Change of licensee details		12.00	15.00	25.0%
Change of licensed sites		70.00	72.50	3.6%
Change of site managers		41.00	41.00	0.0%
Site to collector's licence		24.00	24.50	2.1%
Collector's to site licence		125.00	129.00	3.2%
Sex establishment licences				
Application for new sex establishment licence		2,775.00	2,670.00	-3.8%
Application for renewal of sex establishment licence		2,500.00	2,405.00	-3.8%
Application for variation of sex establishment licence		1,450.00	1,215.00	-16.2%
Application for transfer of sex establishment licence		440.00	430.00	-2.3%
Tattooing and piercing licences				
Application for registration of skin piercing, etc, premises		200.00	200.00	0.0%
Application for registration of skin piercing, etc, operator		89.00	90.00	1.1%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGETS 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17	
				£	%
Strategic Planning & Environment					
Employees	9,063,657	9,563,004	9,351,370	287,713	+3%
Premises	916,211	964,777	903,070	(13,141)	(1%)
Transport	1,444,405	1,463,007	1,478,490	34,085	+2%
Supplies & Services	2,116,153	2,114,960	1,967,113	(149,040)	(7%)
Third-Parties	135,580	130,050	88,470	(47,110)	(35%)
Capital Charges	1,560,452	1,560,452	1,560,456	4	+0%
Income	(3,418,289)	(3,665,226)	(3,709,374)	(291,085)	(9%)
Grants and Contributions	(1,676,805)	(1,865,614)	(1,839,868)	(163,063)	(10%)
Recharges	1,514,082	1,641,405	1,602,514	88,432	+6%
Net Expenditure: Strategic Planning & Environment	11,655,446	11,906,816	11,402,241	(253,205)	(2%)

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STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGETS 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Strategic Planning & Environment

Chief Executive's Unit (MO) (Steve Baker)

Support to Business and Enterprise (Matt Rawdon)

Employees	0	0	48,780	48,780	
Net Expenditure: Support to Business and Enterprise	0	0	48,780	48,780	

Net Expenditure: Chief Executive's Unit (MO)

0	0	48,780	48,780	+48%
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Finance & Resources (David Skinner)

Open Spaces (Nicholas Brown)

Employees	8,040	6,555	8,040	0	+0%
Premises	25,550	26,901	25,910	360	+1%
Supplies & Services	570	570	570	0	+0%
Capital Charges	5,652	5,652	5,650	(2)	+0%
Income	(30,950)	(31,067)	(31,380)	(430)	(1%)
Grants and Contributions	(20,000)	(25,941)	(20,280)	(280)	(1%)
Net Expenditure: Open Spaces	(11,138)	(17,330)	(11,490)	(352)	(3%)

Net Expenditure: Finance & Resources

(11,138)	(17,330)	(11,490)	(352)	(3%)
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Neighbourhood Delivery (David Austin)

Regulatory Services (Chris Troy)

Employees	797,132	809,024	837,440	40,308	+5%
Premises	0	428	0	0	
Transport	5,200	5,665	5,280	80	+2%
Supplies & Services	104,710	61,891	69,910	(34,800)	(33%)
Capital Charges	640	640	640	0	+0%
Income	(143,500)	(131,127)	(145,510)	(2,010)	(1%)
Grants and Contributions	0	(6,628)	0	0	
Recharges	(20,600)	(3,927)	(73,490)	(52,890)	(257%)
Net Expenditure: Regulatory Services	743,582	735,967	694,270	(49,312)	(7%)

Pest Control (Chris Troy)

Employees	28,870	31,969	48,850	19,980	+69%
Transport	3,150	1,440	3,310	160	+5%
Supplies & Services	4,270	4,094	4,270	0	+0%
Capital Charges	1,348	1,348	1,350	2	+0%
Income	(48,000)	(66,000)	(86,000)	(38,000)	(79%)
Recharges	88,200	131,040	154,530	66,330	+75%
Net Expenditure: Pest Control	77,838	103,891	126,310	48,472	+62%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGETS 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Animal and Public Health (Chris Troy)

Employees	97,240	93,456	81,940	(15,300)	(16%)
Transport	10,250	9,190	10,710	460	+4%
Supplies & Services	111,030	103,030	110,030	(1,000)	(1%)
Capital Charges	5,261	5,261	5,260	(1)	(0%)
Income	(77,150)	(77,150)	(98,230)	(21,080)	(27%)
Recharges	158,127	125,830	149,510	(8,617)	(5%)
Net Expenditure: Animal and Public Health	304,758	259,617	259,220	(45,538)	(15%)

Street Cleansing (Enforcement) (Chris Troy)

Employees	158,234	162,932	166,430	8,196	+5%
Transport	5,550	5,550	5,660	110	+2%
Supplies & Services	7,370	4,990	6,370	(1,000)	(14%)
Income	(3,000)	(4,252)	(3,040)	(40)	(1%)
Recharges	128,460	109,480	109,370	(19,090)	(15%)
Net Expenditure: Street Cleansing (Enforcement)	296,614	278,700	284,790	(11,824)	(4%)

Emergency Planning (Chris Troy)

Employees	9,871	11,209	5,350	(4,521)	(46%)
Transport	100	100	100	0	+0%
Supplies & Services	5,450	3,450	5,450	0	+0%
Third-Parties	26,080	24,750	26,450	370	+1%
Recharges	58,250	65,680	73,430	15,180	+26%
Net Expenditure: Emergency Planning	99,751	105,189	110,780	11,029	+11%

Open Spaces (Craig Thorpe)

Employees	2,586,880	2,611,381	2,655,630	68,750	+3%
Premises	442,870	532,161	448,970	6,100	+1%
Transport	171,390	150,460	178,860	7,470	+4%
Supplies & Services	328,700	329,344	328,700	0	+0%
Capital Charges	355,391	355,391	355,390	(1)	(0%)
Income	(18,950)	(18,950)	(19,220)	(270)	(1%)
Grants and Contributions	(385,000)	(476,630)	(389,600)	(4,600)	(1%)
Recharges	(1,652,350)	(1,743,420)	(1,832,250)	(179,900)	(11%)
Net Expenditure: Open Spaces	1,828,931	1,739,737	1,726,480	(102,451)	(6%)

Environmental Services Management, Support Services and Overheads (Craig Thorpe)

Employees	298,590	302,334	300,950	2,360	+1%
Premises	225,080	248,395	220,390	(4,690)	(2%)
Transport	20,850	20,850	21,860	1,010	+5%
Supplies & Services	233,590	292,083	178,590	(55,000)	(24%)
Third-Parties	13,500	13,500	13,690	190	+1%
Capital Charges	85,178	85,178	85,180	2	+0%
Income	(14,984)	(14,984)	(15,200)	(216)	(1%)
Grants and Contributions	0	(78,425)	0	0	
Recharges	(861,804)	(868,938)	(805,460)	56,344	+7%
Net Expenditure: Environmental Services Management, Support Services and Overheads	0	(7)	0	0	

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGETS 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Transport Services (Craig Thorpe)

Employees	180,020	199,730	184,050	4,030	+2%
Transport	563,735	524,316	587,040	23,305	+4%
Supplies & Services	13,150	13,150	13,150	0	+0%
Capital Charges	2,552	2,552	2,550	(2)	(0%)
Grants and Contributions	(5,000)	(5,236)	(5,000)	0	+0%
Recharges	(754,457)	(734,504)	(781,790)	(27,333)	(4%)
Net Expenditure: Transport Services	0	8	0	0	

Street Cleansing (Non-Highway) (Craig Thorpe)

Recharges	1,325,510	1,348,370	1,377,500	51,990	+4%
Net Expenditure: Street Cleansing (Non-Highway)	1,325,510	1,348,370	1,377,500	51,990	+4%

Household Waste and Recycling (Craig Thorpe)

Employees	2,388,340	2,628,369	2,405,230	16,890	+1%
Transport	593,080	684,633	590,640	(2,440)	(0%)
Supplies & Services	109,960	137,305	104,960	(5,000)	(5%)
Capital Charges	970,110	970,110	970,110	0	+0%
Income	(122,500)	(132,500)	(147,680)	(25,180)	(21%)
Grants and Contributions	(1,205,000)	(1,205,000)	(1,316,000)	(111,000)	(9%)
Recharges	1,349,156	1,420,564	1,460,334	111,178	+8%
Net Expenditure: Household Waste and Recycling	4,083,146	4,503,480	4,067,594	(15,552)	(0%)

Trade Waste (Craig Thorpe)

Employees	194,230	210,731	209,420	15,190	+8%
Transport	50,800	45,800	53,310	2,510	+5%
Supplies & Services	442,140	420,640	417,140	(25,000)	(6%)
Capital Charges	54,407	54,407	54,410	3	+0%
Income	(1,005,430)	(1,005,430)	(1,076,074)	(70,644)	(7%)
Recharges	195,490	195,110	192,980	(2,510)	(1%)
Net Expenditure: Trade Waste	(68,363)	(78,742)	(148,814)	(80,451)	(118%)

Net Expenditure: Neighbourhood Delivery

	8,691,767	8,996,210	8,498,130	(193,637)	(2%)
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Planning, Development and Regeneration (James Doe)**Economic Development (General) (Chris Taylor)**

Employees	48,365	70,201	133,040	84,675	+175%
Premises	0	0	5,250	5,250	
Transport	0	704	1,140	1,140	
Supplies & Services	67,630	61,030	92,110	24,480	+36%
Income	0	0	(15,000)	(15,000)	
Grants and Contributions	(21,305)	(17,555)	(55,258)	(33,953)	(159%)
Net Expenditure: Economic Development (General)	94,690	114,380	161,282	66,592	+70%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGETS 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
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Market Undertakings (Chris Taylor)

Premises	4,798	11,898	11,960	7,162	+149%
Income	(65,125)	(65,125)	(66,040)	(915)	(1%)
Recharges	8,370	20,720	20,860	12,490	+149%
Net Expenditure: Market Undertakings	(51,957)	(32,507)	(33,220)	18,737	+36%

Premises Development (Maylands Business Centre) (Chris Taylor)

Employees	71,125	66,653	71,700	575	+1%
Premises	77,700	74,780	79,750	2,050	+3%
Supplies & Services	60,850	94,250	78,550	17,700	+29%
Third-Parties	10,500	6,300	6,300	(4,200)	(40%)
Capital Charges	71,185	71,185	71,186	1	+0%
Income	(325,000)	(325,000)	(329,550)	(4,550)	(1%)
Grants and Contributions	0	(8,000)	(13,200)	(13,200)	
Recharges	25,840	86,350	87,700	61,860	+239%
Net Expenditure: Premises Development (Maylands Business Centre)	(7,800)	66,518	52,436	60,236	+540%

Promotion and Marketing of the Area (Town Centres) (Chris Taylor)

Employees	78,420	65,869	390	(78,030)	(100%)
Premises	140,213	70,213	110,840	(29,373)	(21%)
Transport	200	200	200	0	+0%
Supplies & Services	103,550	103,550	70,430	(33,120)	(32%)
Capital Charges	3,369	3,369	3,370	1	+0%
Income	0	(13,000)	(40,000)	(40,000)	
Recharges	306,270	301,810	301,290	(4,980)	(2%)
Net Expenditure: Promotion and Marketing of the Area (Town Centres)	632,022	532,011	446,520	(185,502)	(29%)

Support to Business and Enterprise (Chris Taylor)

Supplies & Services	16,750	16,750	8,750	(8,000)	(48%)
Income	0	(1,940)	0	0	
Grants and Contributions	0	(1,700)	0	0	
Recharges	106,120	44,970	45,340	(60,780)	(57%)
Net Expenditure: Support to Business and Enterprise	122,870	58,080	54,090	(68,780)	(56%)

Environmental Grants (Chris Taylor)

Supplies & Services	25,200	25,200	25,200	0	+0%
Net Expenditure: Environmental Grants	25,200	25,200	25,200	0	+0%

Planning Policy (General) (Chris Taylor)

Employees	650,080	693,939	689,450	39,370	+6%
Transport	5,000	3,500	5,070	70	+1%
Supplies & Services	327,355	271,855	287,855	(39,500)	(12%)
Third-Parties	7,500	7,500	7,610	110	+1%
Capital Charges	5,359	5,359	5,360	1	+0%
Grants and Contributions	(38,000)	(38,000)	(38,000)	0	+0%
Recharges	323,220	182,460	184,930	(138,290)	(43%)
Net Expenditure: Planning Policy (General)	1,280,514	1,126,613	1,142,275	(138,239)	(11%)

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGETS 2016/17

	Original 2015/2016 £	Forecast 2015/2016 £	Draft 2016/2017 £	Variance 2015/16 - 2016/17 £ %	
Building Control (Sara Whelan)					
Employees	456,560	514,924	451,720	(4,840)	(1%)
Transport	8,000	5,000	8,110	110	+1%
Supplies & Services	59,780	51,280	63,480	3,700	+6%
Third-Parties	48,000	48,000	4,000	(44,000)	(92%)
Income	(546,200)	(546,200)	(546,270)	(70)	(0%)
Recharges	199,590	251,550	245,500	45,910	+23%
Net Expenditure: Building Control	225,730	324,554	226,540	810	+0%
Development Control (Sara Whelan)					
Employees	841,690	910,567	913,940	72,250	+9%
Transport	7,000	5,500	7,100	100	+1%
Supplies & Services	82,640	105,640	90,140	7,500	+9%
Income	(737,500)	(937,500)	(810,180)	(72,680)	(10%)
Grants and Contributions	(2,500)	(2,500)	(2,530)	(30)	(1%)
Recharges	444,710	478,480	470,820	26,110	+6%
Net Expenditure: Development Control	636,040	560,187	669,290	33,250	+5%
Conservation and Listed Buildings Policy (Sara Whelan)					
Employees	97,670	95,261	63,780	(33,890)	(35%)
Supplies & Services	273	273	273	0	+0%
Recharges	30,540	167,100	159,750	129,210	+423%
Net Expenditure: Conservation and Listed Buildings Policy	128,483	262,634	223,803	95,320	+74%
Local Land Charges (Sara Whelan)					
Employees	72,300	77,901	75,240	2,940	+4%
Transport	100	100	100	0	+0%
Supplies & Services	11,185	14,585	11,185	0	+0%
Third-Parties	30,000	30,000	30,420	420	+1%
Income	(280,000)	(295,000)	(280,000)	0	+0%
Recharges	55,440	62,680	61,660	6,220	+11%
Net Expenditure: Local Land Charges	(110,975)	(109,734)	(101,395)	9,580	+9%
Net Expenditure: Planning, Development and Regeneration	2,974,817	2,927,935	2,866,821	(107,996)	(4%)
Net Expenditure: Strategic Planning & Environment	11,655,446	11,906,816	11,402,241	(253,205)	(2%)

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Dog Warden Service				
Stray Dogs - Statutory Fee		25.00	25.00	0.0%
Standard Admin Fee		50.00	50.00	0.0%
Kennelling	Per Day	16.00	16.00	0.0%
Micro-Chipping		15.00	15.00	0.0%
Dog Fouling Offence		75.00	75.00	0.0%
Enforcement				
Abandoned Vehicle Reclaimed Fees	6 monthly	520.00	520.00	0.0%
Removal of AV from Private Land (land owners' agreement) admin fee		50.00	50.00	0.0%
Littering FPN		75.00	75.00	0.0%
Non Production of Waste Transfer Note (early repayment)		180.00	180.00	0.0%
Non Production of Waste Transfer Note (full)		300.00	300.00	0.0%
s46/s47 EPA Offences (early payment)		75.00	75.00	0.0%
s46/s47 EPA Offences (full)		100.00	100.00	0.0%
Nuisance Vehicles / Vehicle Trading (street) (early repayment)		75.00	75.00	0.0%
Nuisance Vehicles / Vehicle Trading (street) (full)		100.00	100.00	0.0%
Food Safety				
Health Certificates (x2 plus site visit)		63.00	64.00	1.6%
Health Certificates (additional copies up to 4)		27.00	27.00	0.0%
General Endorsement Certificate		27.00	27.00	0.0%
Street Trading Consent - Hot Food		918.00	931.00	1.4%
Street Trading Consent - Cold Food		505.00	512.00	1.4%
Month Trial Street Trading Consent		158.00	160.00	1.3%
Pest Control				
Rats (up to 3 visits)		49.00	55.00	12.2%
Rats (up to 3 visits) Dacorum Card		13.00	30.00	130.8%
Mice (up to 3 visits)		49.00	60.00	22.4%
Fleas (up to 3 visits (2 bedrooms and 2 living rooms only)		67.00	110.00	64.2%
Fleas - Additional Rooms		18.00	18.00	0.0%
Wasps/hornets (1 nest killed - not removed)		43.00	48.00	11.6%
Wasps/hornets - Additional Nest		13.00	15.00	15.4%
Ants (one nest killed)		73.00	73.00	0.0%
Cockroaches up to 3 visits (2 bedrooms & 2 living rooms only)		73.00	120.00	64.4%
Cockroaches - Additional Room		18.00	15.00	-16.7%
Squirrels up to 3 visits		73.00	120.00	64.4%
Cluster Fly (one treatment)		73.00	73.00	0.0%
Other Per hour (min 1 hr)		73.00	74.00	1.4%
Call Out Advice - No pest treated		37.00	40.00	8.1%
Gils		n/a	125.00	0.0%
Cesspool Emptying				
DBC (inside) - All Charges Include £100 transport charge				
Upto 1000		n/a	155.00	0.0%
Upto 2000		n/a	210.00	0.0%
Upto 3000		n/a	315.00	0.0%
Upto 4000		n/a	370.00	0.0%
Upto 5000		n/a	475.00	0.0%
Upto 6000		n/a	530.00	0.0%
Upto 8000		n/a	690.00	0.0%
Upto 10000		n/a	850.00	0.0%
Upto 12000		n/a	1,010.00	0.0%
DBC (outside) - All Charges Include £130 transport charge				
Upto 1000		n/a	185.00	0.0%
Upto 2000		n/a	240.00	0.0%
Upto 3000		n/a	345.00	0.0%
Upto 4000		n/a	400.00	0.0%
Upto 5000		n/a	505.00	0.0%
Upto 6000		n/a	560.00	0.0%
Upto 8000		n/a	720.00	0.0%
Upto 10000		n/a	880.00	0.0%
Upto 12000		n/a	1,040.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Pollution & Private Sector Housing				
Mobile Home Licences (Per Annum)				
Site with 1-5 mobile homes, low risk, inspected every 3 years		75.00	100.00	33.3%
Site with 1-5 mobile homes, medium risk, inspected every 2 years		150.00	175.00	16.7%
Site with 1-5 mobile homes, high risk, inspected every year		225.00	250.00	11.1%
Site with 6-10 mobile homes, low risk, inspected every 3 years		100.00	125.00	25.0%
Site with 6-10 mobile homes, medium risk, inspected every 2 years		175.00	200.00	14.3%
Site with 6-10 mobile homes, high risk, inspected every year		250.00	275.00	10.0%
Site with 11-20 mobile homes, low risk, inspected every 3 years		125.00	150.00	20.0%
Site with 11-20 mobile homes, medium risk, inspected every 2 years		200.00	225.00	12.5%
Site with 11-20 mobile homes, high risk, inspected every year		300.00	325.00	8.3%
Site with 20-50 mobile homes, low risk, inspected every 3 years		200.00	225.00	12.5%
Site with 20-50 mobile homes, medium risk, inspected every 2 years		300.00	325.00	8.3%
Site with 20-50 mobile homes, high risk, inspected every year		400.00	425.00	6.3%
Site with 50-100 mobile homes, low risk, inspected every 3 years		300.00	325.00	8.3%
Site with 50-100 mobile homes, medium risk, inspected every 2 years		400.00	425.00	6.3%
Site with 50-100 mobile homes, high risk, inspected every year		500.00	525.00	5.0%
Site with 100-150 mobile homes, low risk, inspected every 3 years		500.00	525.00	5.0%
Site with 100-150 mobile homes, medium risk, inspected every 2 years		650.00	675.00	3.8%
Site with 100-150 mobile homes, high risk, inspected every year		800.00	825.00	3.1%
Variation to Licences		160.00	170.00	6.3%
Transfer of Site Licence		100.00	110.00	10.0%
Deposit Site Rules		95.00	95.00	0.0%
High Hedges		420.00	425.00	1.2%
LAPPC Authorisations (statutory fee defined by Defra)				
Housing Notices (fixed charge per person)		256.00	260.00	1.6%
Licence for a standard 5 bedroom HMO (initiated by applicant without LA intervention) 5 year licence		615.00	624.00	1.5%
Licence for a standard 5 bedroom HMO (initiated with LA intervention) 5 year licence		923.00	936.00	1.4%
Additional Bedrooms	Per Bedroom	15.00	15.00	0.0%
Production of drawings		46.00	47.00	2.2%
Variation of licence		113.00	115.00	1.8%
Renewal of HMO licence		513.00	520.00	1.4%
Fee reduction for additional HMOs with the same applicant/landlord		51.00	52.00	2.0%
Standard inspection for immigration		123.00	125.00	1.6%
Private water supplies risk assessment (smaller supplies - Reg 10)		450.00	450.00	0.0%
Private water supplies risk assessment (larger supplies - Reg 9)		500.00	500.00	0.0%
Private water supplies desk top risk assessment		100.00	100.00	0.0%
Sampling Visit (fee plus analysis costs)		100.00	100.00	0.0%
Investigation		100.00	100.00	0.0%
Granting of Authorisation (fee plus analysis costs)		100.00	100.00	0.0%
Analysis costs (reg 10)		250.00	250.00	0.0%
Analysis costs (check monitoring)		100.00	100.00	0.0%
Analysis costs (adult monitoring)		500.00	500.00	0.0%
Waste - Bulk Collections				
Bulk Collections	Up to 3 Items	25.00	30.00	20.0%
Bulk Collections	Up to 6 Items	36.00	50.00	38.9%
Bulk Collections - Other individual items	Bespoke Fee	n/a	n/a	0.0%
Bulk Collections - Concessions	Up to 3 Items	19.00	24.00	26.3%
Bulk Collections - Concessions	Up to 6 Items	27.00	36.00	33.3%
Bulk Collections - Concessions - Other individual items	Bespoke Charge	n/a	n/a	0.0%
Waste Services				
Collection of an additional green bin	Per Annum	n/a	50.00	0.0%
Delivery of additional green bin	Per bin	n/a	25.00	0.0%
Collection of a missed bin*	Per bin	n/a	40.00	0.0%
* A charge will apply in the following circumstances: If the bin was either not accessible or not presented at the boundary of the property at the time that the crew attempted to collect If the bin was contaminated with non-recyclable materials If the bin was unsafe for the operator to move due to its weight or load				

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Waste - Commercial				
Container Rental - 360 Litre	Per Annum	27.00	27.84	3.1%
Container Rental - 770 Litre	Per Annum	57.80	59.59	3.1%
Container Rental - 850 Paladin	Per Annum	64.00	65.98	3.1%
Container Rental - 940 Paladin	Per Annum	73.80	76.08	3.1%
Container Rental - 1100 Litre	Per Annum	86.40	89.07	3.1%
Container Rental - 1280 Litre	Per Annum	100.50	103.61	3.1%
Container Emptying - 360 Litre	Per Lift	5.60	5.77	3.1%
Container Emptying - 770 Litre	Per Lift	11.98	12.35	3.1%
Container Emptying - 850 Paladin	Per Lift	14.87	15.33	3.1%
Container Emptying - 940 Paladin	Per Lift	15.84	16.33	3.1%
Container Emptying - 1100 Litre	Per Lift	17.62	18.16	3.1%
Container Emptying - 1280 Litre	Per Lift	20.51	21.14	3.1%
Container Emptying - Schools Only - 770 Litre	Per Lift	4.82	4.97	3.1%
Container Emptying - Schools Only - 850 Paladin	Per Lift	5.65	5.82	3.1%
Container Emptying - Schools Only - 940 Paladin	Per Lift	6.31	6.51	3.1%
Container Emptying - Schools Only - 1100 Litre	Per Lift	7.40	7.63	3.1%
Container Emptying - Schools Only - 1280 Litre	Per Lift	8.61	8.88	3.1%
Commercial Waste Collections (additional empties)	Per empty	12.64	13.03	3.1%
Sacks	per 50 sacks	91.90	94.74	3.1%
Sack Sales				
Bio Sacks	Per Sack	0.22	0.22	0.0%
Bio Sacks (Dacorum Card 25% discount)	Per Sack	0.17	0.17	0.0%
Kaddy Bio Sacks	Per Sack	n/a	n/a	0.0%
Kaddy Bio Sacks	Per roll of 52	0.85	0.95	11.8%
Weighbridge				
Weighing	Single weigh	7.50	10.00	33.3%
	Double weigh	8.33	13.00	56.1%
Street Sweeping				
Sweeping/Cleaning of non DBC land	Per Hour	37.13	40.00	7.7%
Building Control - (Fees include VAT @ 20% where applicable)				
Schedule 1 - New Dwellings - Full Plans - Plan				
1 Dwelling		200.00	200.00	0.0%
2 Dwellings		275.00	275.00	0.0%
3 Dwellings		350.00	350.00	0.0%
4 Dwellings		425.00	425.00	0.0%
5 Dwellings		500.00	500.00	0.0%
Each Additional Dwelling	Bespoke Charge	n/a	n/a	0.0%
Conversion of dwelling into 2 flats		200.00	200.00	0.0%
Conversion of dwelling into 3 flats		275.00	275.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Schedule 1 - New Dwellings - Application Inspection				
1 Dwelling		630.63	630.63	0.0%
2 Dwellings		758.55	758.55	0.0%
3 Dwellings		857.83	857.83	0.0%
4 Dwellings		968.49	968.49	0.0%
5 Dwellings		1,090.51	1,090.51	0.0%
Conversion of dwelling into 2 flats		554.69	554.69	0.0%
Conversion of dwelling into 3 flats		610.64	610.64	0.0%
Schedule 1 - New Dwellings - Building Notice				
1 Dwelling	Bespoke Charge	n/a	n/a	0.0%
2 Dwellings	Bespoke Charge	n/a	n/a	0.0%
3 Dwellings	Bespoke Charge	n/a	n/a	0.0%
4 Dwellings	Bespoke Charge	n/a	n/a	0.0%
5 Dwellings	Bespoke Charge	n/a	n/a	0.0%
Each Additional Dwelling	Bespoke Charge	n/a	n/a	0.0%
Conversion of dwelling into 2 flats		794.44	794.44	0.0%
Conversion of dwelling into 3 flats		908.30	908.30	0.0%
Schedule 2 - Extensions, Alterations, Conversions and Garages - Full Plans - Plan				
Attached Garage / Car Port <30m2		100.00	100.00	0.0%
Detached Garage / Car Port 30m2 to 100m2		200.00	200.00	0.0%
Extensions & Loft Conversions <10m2		200.00	200.00	0.0%
As above including other works up to £5,000		200.00	200.00	0.0%
Extensions & Loft Conversions 10m2 to 40m2		200.00	200.00	0.0%
As above including other works up to £5,000		200.00	200.00	0.0%
Extensions & Loft Conversions 40m2 to 100m2		200.00	200.00	0.0%
As above including other works up to £5,000		200.00	200.00	0.0%
Loft conversions		200.00	200.00	0.0%
Garage Conversions		100.00	100.00	0.0%
Habitable detached building up to 100m2		200.00	200.00	0.0%
Replacement Windows & Doors		n/a	n/a	0.0%
Schedule 2 - Extensions, Alterations, Conversions and Garages - Application Inspection				
Attached Garage / Car Port <30m2		253.55	253.55	0.0%
Detached Garage / Car Port 30m2 to 100m2		249.37	249.37	0.0%
Extensions & Loft Conversions <10m2		315.51	315.51	0.0%
As above including other works up to £5,000		355.11	355.11	0.0%
Extensions & Loft Conversions 10m2 to 40m2		468.09	468.09	0.0%
As above including other works up to £5,000		532.73	532.73	0.0%
Extensions & Loft Conversions 40m2 to 100m2		666.25	666.25	0.0%
As above including other works up to £5,000		762.36	762.36	0.0%
Loft conversions		468.97	468.97	0.0%
Habitable detached building up to 100m2		537.29	537.29	0.0%
Schedule 2 - Extensions, Alterations, Conversions and Garages - Building Notice				
Attached Garage / Car Port <30m2		369.86	369.86	0.0%
Detached Garage / Car Port 30m2 to 100m2		459.17	459.17	0.0%
Extensions & Loft Conversions <10m2		547.81	547.81	0.0%
As above including other works up to £5,000		591.01	591.01	0.0%
Extensions & Loft Conversions 10m2 to 40m2		694.61	694.61	0.0%
As above including other works up to £5,000		765.00	765.00	0.0%
Extensions & Loft Conversions 40m2 to 100m2		892.07	892.07	0.0%
As above including other works up to £5,000		996.54	996.54	0.0%
Loft conversions		681.74	681.74	0.0%
Garage Conversions		357.19	357.19	0.0%
Habitable detached building up to 100m2		774.42	774.42	0.0%
Replacement Windows & Doors		176.66	176.66	0.0%
Upgrading a thermal element		176.66	176.66	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Schedule 3 - Alteration & All Other Building Works - Full Plans - Plan				
Estimated Cost <£2,000		n/a	n/a	0.0%
Estimated Cost between £2,001 and £5,000		100.00	100.00	0.0%
Estimated Cost between £5,001 and £10,000		150.00	150.00	0.0%
Estimated Cost between £10,001 and £15,000		n/a	n/a	0.0%
Estimated Cost between £10,001 and £20,000		200.00	200.00	0.0%
Estimated Cost between £15,001 and £20,000		n/a	n/a	0.0%
Estimated Cost between £20,001 and over	Bespoke charge	n/a	n/a	0.0%
Schedule 3 - Alteration & All Other Building Works - Application Inspection				
Estimated Cost <£2,000		n/a	n/a	0.0%
Estimated Cost between £2,001 and £5,000		201.62	201.62	0.0%
Estimated Cost between £5,001 and £10,000		239.13	239.13	0.0%
Estimated Cost between £10,001 and £15,000		n/a	n/a	0.0%
Estimated Cost between £15,001 and £20,000		n/a	n/a	0.0%
Estimated Cost between £10,001 and £20,000		276.64	276.64	0.0%
Estimated Cost between £20,001 and over	Bespoke charge	n/a	n/a	0.0%
Schedule 3 - Alteration & All Other Building Works - Building Notice				
Estimated Cost <£2,000		n/a	n/a	0.0%
Estimated Cost between £2,001 and £5,000		321.42	321.42	0.0%
Estimated Cost between £5,001 and £10,000		410.48	410.48	0.0%
Estimated Cost between £10,001 and £15,000		n/a	n/a	0.0%
Estimated Cost between £15,001 and £20,000		n/a	n/a	0.0%
Estimated Cost between £10,001 and £20,000		509.88	509.88	0.0%
Estimated Cost between £20,001 and over	Bespoke charge	n/a	n/a	0.0%
Non-Domestic Extensions - Full Plans - Plan				
Extensions <10m2		200.00	200.00	0.0%
Extensions 10m2 to 40m2		200.00	200.00	0.0%
Extensions 40m2 to 100m2		200.00	200.00	0.0%
Non-Domestic Extensions - Full Plans - Inspection				
Extensions <10m2		426.34	426.34	0.0%
Extensions 10m2 to 40m2		541.67	541.67	0.0%
Extensions 40m2 to 100m2		666.58	666.58	0.0%
Non-Domestic Alteration & All Other Building Works - Full Plans - Plan				
Estimated Cost between £0,001 and £5,000		100.00	100.00	0.0%
Estimated Cost between £5,001 and £10,000		150.00	150.00	0.0%
Estimated Cost between £10,001 and £20,000		200.00	200.00	0.0%
Non-Domestic Alteration & All Other Building Works - Application Inspection				
Estimated Cost between £0,001 and £5,000		280.96	280.96	0.0%
Estimated Cost between £5,001 and £10,000		308.89	308.89	0.0%
Estimated Cost between £10,001 and £20,000		336.89	336.89	0.0%
Building Control - Copy Documents				
Application Certificate		18.00	18.00	0.0%
Completion Certificate (additional copies)		18.00	18.00	0.0%
Energy Performance Certificates				
Domestic		75.00	75.00	0.0%
Commercial	Bespoke charge	n/a	n/a	0.0%
Domestic (Housing Dept)		50.00	50.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
SAP Calculations				
SAP Calculation (design)		120.00	120.00	0.0%
SAP Calculation (as built)		35.00	35.00	0.0%
Regularisation Applications				
Applications may be submitted where work has been carried out since 11 November 1985 but not previously submitted to the Authority. The fees are equal to 125% of the Building Notice Fees and are not subject to VAT.				
Planning Fees				
Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Outline Permission				
Site Area less than 2.5 Hectares - Categories 1, 2 and 3	per 0.1 hectare	385.00	385.00	0.0%
Site Area > 2.5 Hectares Fixed Fee (plus variable fee below) - Categories 1, 2 & 3	fixed fee	9,528.00	9,528.00	0.0%
Site Area > 2.5 Hectares Variable Fee - Categories 1, 2 & 3 (max of £125,000)	per 0.1 hectares above 2.5	115.00	115.00	0.0%
Site Area less than 15 Hectares - Categories 9* and 11	per 0.1 hectare	195.00	195.00	0.0%
Site Area > 15 Hectares Fixed Fee (plus variable fee below) - Categories 9* & 11	fixed fee	29,112.00	29,112.00	0.0%
Site Area > 15 Hectares Variable Fee - Categories 9* & 11 (max of £65,000)	per 0.1 hectares above 15	115.00	115.00	0.0%
Other: Category 9 (maximum £250,000)	per 0.1 hectare	196.00	196.00	0.0%
* Category 9 fees shown above in the case of operations for the mining and working of minerals - these applications are determined by Hertfordshire County Council				
Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Full Permission or Reserved Matters				
Up to 50 Dwelling Houses - Category 1	Per Dwelling House	385.00	385.00	0.0%
Greater than 50 Dwelling Houses Fixed Fee (plus variable fee below) - Category 2	Fixed Fee	19,049.00	19,049.00	0.0%
Greater than 50 Dwelling Houses Variable Fee - Category 2 (maximum of £250,000) - Category 2	Per Dwelling House > 50	115.00	115.00	0.0%
Where no Floor space created - Category 2	Fixed Fee	195.00	195.00	0.0%
Where Floor space Created less than 40m2 - Category 2	Fixed Fee	195.00	195.00	0.0%
Where Floor space Created Between 40m2 and 75m2 - Category 2	Fixed Fee	385.00	385.00	0.0%
Where Floor space Created Between 75m2 and 3750m2 - Category 2	Per 75m2	385.00	385.00	0.0%
Where Floor space Greater than 3750m2 Fixed Fee (plus variable fee below) - Category 2	Fixed Fee	19,049.00	19,049.00	0.0%
Where Floor space Greater than 3750m2 Variable Fee (maximum of £250,000) - Category 2	Per 75m2 > 3750m2	115.00	115.00	0.0%
Where Floor space Created less than 465m2 - Category 3	Fixed Fee	80.00	80.00	0.0%
Where Floor space Created Between 465m2 and 540m2 - Category 3	Fixed Fee	385.00	385.00	0.0%
Where Floor space Created Between 540m2 and 4215m2 Fixed Fee (plus variable fee below) - Category 3	Fixed Fee	385.00	385.00	0.0%
Where Floor space Created Between 540m2 and 4215m2 Variable Fee - Category 3	Per 75m2 > 540m2	385.00	385.00	0.0%
Where Floor space Created Over 4215m2 Fixed Fee (plus variable fee below) - Category 3	Fixed Fee	19,049.00	19,049.00	0.0%
Where Floor space Created Over 4215m2 Variable Fee (maximum of £250,000) - Category 3	Per 75m2 > 4215m2	115.00	115.00	0.0%
Where Floor space Created less than 465m2 - Categories 4 & 5	Fixed Fee	80.00	80.00	0.0%
Where Floor space Created greater than 465m2 - Categories 4 & 5	Fixed Fee	2,150.00	2,150.00	0.0%
Enlargement, Improvement or Other Alteration for one Dwelling House - Category 6	Fixed Fee	172.00	172.00	0.0%
Enlargement, Improvement or Other Alteration for more than one Dwelling House - Category 6	Fixed Fee	339.00	339.00	0.0%
Site Area less than 5 Hectares - Category 5	Per 0.1 hectare	385.00	385.00	0.0%
Site Area > 5 Hectares Fixed Fee (plus variable fee below) - Category 5	Fixed Fee	19,049.00	19,049.00	0.0%
Site Area > 5 Hectares Variable Fee - Category 6 (max of £250,000)	Per 0.1 hectares above 5	115.00	115.00	0.0%
Site Area less than 7.5 Hectares - Category 8	Per 0.1 hectare	385.00	385.00	0.0%
Site Area > 7.5 Hectares Fixed Fee (plus variable fee below) - Category 8	Fixed Fee	28,750.00	28,750.00	0.0%
Site Area > 7.5 Hectares Variable Fee - Category 8 (max of £250,000)	Per 0.1 hectares above 7.5	115.00	115.00	0.0%
Operations within Curtilage - Category 7a	Fixed Fee	172.00	172.00	0.0%
Car Park, Service Roads & Means of Access - Category 7b	Fixed Fee	195.00	195.00	0.0%
Change from Single Dwelling House to use as less than 50 Dwelling Houses - Category 10a	Per additional Dwelling House	385.00	385.00	0.0%
Change from Single Dwelling House to use as >50 Dwelling Houses Fixed Fee (plus variable fee below) - Category 10a	Fixed Fee	19,049.00	19,049.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Change from Single Dwelling House to use as >50 Dwelling Houses Variable Fee (maximum of £250,000) - Category 10a	Per each dwelling house >50	115.00	115.00	0.0%
Change of use to <50 dwelling houses (Other Cases) - Category 10b	Per additional Dwelling House	385.00	385.00	0.0%
Change of use to >50 dwelling houses (Other Cases) Fixed Fee (plus variable fee below) - Category 10a	Fixed Fee	19,049.00	19,049.00	0.0%
Change of use to >50 dwelling houses (Other Cases) Variable Fee (maximum of £250,000) - Category 10a	Per each dwelling house >50	115.00	115.00	0.0%
Change of Use not included in Categories 9 or 10	Fixed Fee	385.00	385.00	0.0%
Schedule 2 - Other Planning Application				
Advert On Business Premises, Forecourt or Curtilage		110.00	110.00	0.0%
Advert To Direct Public or Draw Attention to Business Premises not Visible		110.00	110.00	0.0%
Advert All Other Cases		385.00	385.00	0.0%
Approval/variation /discharge of condition		195.00	195.00	0.0%
Request for confirmation that conditions complied with		97.00	97.00	0.0%
Request for confirmation that conditions complied with (householder)		28.00	28.00	0.0%
Application for non material amendment- householder		28.00	28.00	0.0%
application for non material amendment-other		195.00	195.00	0.0%
Lawful development certificate - existing use		195.00	195.00	0.0%
Prior approval - agriculture		80.00	80.00	0.0%
Prior approval - telecoms		385.00	385.00	0.0%
Prior approval - schools		80.00	80.00	0.0%
Prior approval - from agriculture to schools		80.00	80.00	0.0%
Prior approval - from agriculture to commercial use		80.00	80.00	0.0%
Prior approval - from office to residential		80.00	80.00	0.0%
Prior approval - from agriculture to residential (no associated building operations)		80.00	80.00	0.0%
Prior approval - from agriculture to residential (associated building operations)		172.00	172.00	0.0%
Prior approval - from retail to residential (no associated building operations)		80.00	80.00	0.0%
Prior approval - from retail to residential (associated building operations)		172.00	172.00	0.0%
Land Charges				
Fees exclude VAT @ 20% where applicable				
VAT will become payable on all income derived from the CON 29 R and O products as of 1 February 2016				
LLC1 and CON29R (Residential Properties)		99.00	99.00	0.0%
LLC1 and CON29R (Commercial Properties)		190.00	190.00	0.0%
LLC1 (Search of Land Charges Register only)		30.00	30.00	0.0%
CON29R Only (Residential Properties)		69.00	69.00	0.0%
CON29O Enquiries (Except Q22 - Commons Search)		160.00	160.00	0.0%
CON29O Enquiries		12.00	12.00	0.0%
CON29O Q22 - Commons Search		20.00	20.00	0.0%
Extra parcels of land		20.00	20.00	0.0%
Pre-application charges				
PPA - minimum charge each PPA negotiated on complexity		2,000.00	2,000.00	0%
Category A - Significant Major Development		2,000.00	3,000.00	50%
Category B - Very large Major Development		1,000.00	2,000.00	100%
Category C - Major Developments		750.00	1,000.00	25%
Category D - Minor Developments		250.00	300.00	20%
Category E - Minor Developments		50.00	150.00	300%
Category F - Householder Applications		20.00	65.00	325%
Plus additional meeting				
Category A - Significant Major Development		500.00	600.00	20%
Category B - Very large Major Development		250.00	400.00	60%
Category C - Major Developments		150.00	200.00	33%
Category D - Minor Developments		75.00	100.00	33%
Category E - Minor Developments		50.00	50.00	0%
Category F - Householder Applications		50.00	50.00	0%
Post application charges (new charges)				
Category A - Significant Major Development		n/a	300.00	0.0%
Category B - Very large Major Development		n/a	200.00	0.0%
Category C - Major Developments		n/a	100.00	0.0%
Category D - Minor Developments		n/a	75.00	0.0%
Category E - Minor Developments		n/a	50.00	0.0%
Category F - Householder Applications		n/a	25.00	0.0%
Planning Performance Agreement				
bespoke fees costed per application		n/a		0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Strategic Planning Charges for Documents				
DACORUM BOROUGH LOCAL PLAN, ADOPTED APRIL 2004 -				
Fees include VAT @ 20% where applicable. Excludes P & P which varies				
Written Statement		30.00	30.00	0.0%
Proposals Map		30.00	30.00	0.0%
SUPPLEMENTARY PLANNING GUIDANCE (SPGS)				
Accessibility Zones for the Application of Car Parking Standards		2.00	2.00	0.0%
Area Based Policies, May 04		20.00	20.00	0.0%
Environmental Guidelines, May 04		10.00	10.00	0.0%
Landscape Character Assessment, May 04		30.00	30.00	0.0%
Chilterns Buildings Design Guide (from November 1999)		15.00	15.00	0.0%
Chilterns Buildings Design Guide Supplementary Technical Notes		12.00	12.00	0.0%
Chipperfield Village Design Statement		2.00	2.00	0.0%
Ebbens Road Development Brief		2.00	2.00	0.0%
Apsley Manor Estate Development Brief		5.00	5.00	0.0%
Western Road Concept Statement		5.00	5.00	0.0%
Watford Road Concept Statement		5.00	5.00	0.0%
Land off High Street & Water Lane, Berkhamsted: Concept Statement		5.00	5.00	0.0%
SUPPLEMENTARY PLANNING DOCUMENTS				
All development briefs cost £5.00 (+£1.50 p+p), Consultation Statements and Sustainability Appraisals cost £2.00 (+£1.50 p+p), unless otherwise stated.				
Deaconsfield Road		5.00	5.00	0.0%
Deaconsfield Road		5.00	5.00	0.0%
Water Conservation		5.00	5.00	0.0%
Energy Efficiency and Conservation		5.00	5.00	0.0%
Eligibility Criteria for the Occupation of Affordable Housing		5.00	5.00	0.0%
The Release of Local Plan Part II Housing Proposals Sites		5.00	5.00	0.0%
Stag Lane Development Brief		10.00	10.00	0.0%
Hemel Hempstead Civic Zone Development Brief		20.00	20.00	0.0%
Manor Farm, Markyate, Development Brief		10.00	10.00	0.0%
North East Hemel/Three Cherry Trees Lane Development Brief		10.00	10.00	0.0%
Redbourn Road Hemel Hempstead Development Brief		10.00	10.00	0.0%
HISTORIC LOCAL PLAN DOCUMENTS				
Inspectors Report, Sept 2002		60.00	60.00	0.0%
Subject Technical Reports (Green Belt and Settlements, Housing, Affordable Housing, Employment, Shopping, Transport, Leisure and Open Land, Tourism)		5.00	5.00	0.0%
Statement of Pre-Deposit Consultation and Publicity		5.00	5.00	0.0%
Background Technical Reports prepared for consultation on the draft Local Development Strategy in 1996:				
* Countrywide Development Requirements and Implications for Dacorum		5.00	5.00	0.0%
* Options for Location of Major Residential Developments in		2.00	2.00	0.0%
* Details of Sites Under Consideration for Residential Development		2.00	2.00	0.0%
Two Waters and Apsley Study: Main Considerations and Conclusions		5.00	5.00	0.0%
* Annexes		2.00	2.00	0.0%
* Ecologist's Report		2.00	2.00	0.0%
The Council's Statement of Decisions, Aug 2003		20.00	20.00	0.0%
Environmental Appraisal Update, August 2003		10.00	10.00	0.0%
The List of Proposed Modifications, Aug 2003		30.00	30.00	0.0%
CDs				
Adopted Local Plan, April 2004		5.00	5.00	0.0%
Supplementary Planning Guidance – Area Based Policies, Environmental Guidelines and Landscape Character Assessment, May 2004		5.00	5.00	0.0%
Local Plan Modifications, Aug 2003		5.00	5.00	0.0%
Public Local Inquiry. The Inspector's Report. Sept 2002.		5.00	5.00	0.0%
Gypsies and Travellers Study: Identification of Potential Sites, March 2007		5.00	5.00	0.0%
SFRA (Strategic Flood Risk Assessment) Aug 2007		5.00	5.00	0.0%
OTHER DOCUMENTS				
Planning Information Handbook		Free	Free	0.0%
Employment Land Position Statement		2.00	2.00	0.0%
Residential Land Commitments – Position Statement £10.00		2.00	2.00	0.0%
2001 Census – Key Statistics – Wards		2.00	2.00	0.0%
A Local Biodiversity Action Plan – Nature Conservation Strategy		10.00	10.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
LOCAL DEVELOPMENT FRAMEWORK DOCUMENTS				
Annual Monitoring Report		10.00	10.00	0.0%
Statement of Community Involvement: (Adopted) June 06		5.00	5.00	0.0%
Statement of Community Involvement: Submission Stage) Oct 05		5.00	5.00	0.0%
Local Development Scheme: Adopted May 2007		5.00	5.00	0.0%
Strategic Environmental Assessment and Sustainability Appraisal Scoping Report – Feb 2006		10.00	10.00	0.0%
Core Strategies Supplementary Issues & Options Paper: Growth at Hemel Hempstead (Nov 06)		10.00	10.00	0.0%
Core Strategy Issues & Options – Sustainability Appraisal (Nov 06)		5.00	5.00	0.0%
Core Strategy Issues & Options Stage – Consultation to date (Nov 06)		5.00	5.00	0.0%
Core Strategy Issues & Options Paper May (06)		5.00	5.00	0.0%
Site Allocations Issues & Options Paper (Nov 06)		10.00	10.00	0.0%
Site Allocations Issues & Options Paper – Sustainability Appraisal Nov 07)		10.00	10.00	0.0%
Report of Consultation: 1 Gypsy and Traveller Sites (2006-2007)		5.00	5.00	0.0%
Site Appraisals (Nov 06)		20.00	20.00	0.0%
Site Allocations Supplementary Issues & Options Paper (Nov 08)		5.00	5.00	0.0%
Site Allocations Issues & Options Paper – Sustainability Appraisal (Nov 08)		10.00	10.00	0.0%
Site Appraisals (Nov 08)		10.00	10.00	0.0%
Site Allocations Supplementary Issues & Options Paper (Nov 08)		5.00	5.00	0.0%
Report of Consultation: 2 Issues and Options State (2008-2009)		10.00	10.00	0.0%
East Hemel Hempstead Area Action Plan: Issues & Options (June 2009)		10.00	10.00	0.0%
East Hemel Hempstead Area Action Plan: Issues & Options (June 2009) Consultation Report		10.00	10.00	0.0%
Emerging Core Strategy (June 2009)		5.00	5.00	0.0%
Settlement Documents of the Core Strategy		2.00	2.00	0.0%
Core Strategy Consultation Report:		5.00	5.00	0.0%
Volume 1: July 2005 – July 2006 (Emerging Issues and Options Stage)		5.00	5.00	0.0%
Volume 1 Annex A: Summary of Responses May-June 2006)		5.00	5.00	0.0%
Volume 2: July 2006 – April 2009 (Supplementary Issues and Options Paper Growth at Hemel Hempstead)		5.00	5.00	0.0%
Volume 3: September 2008 – January 2009 (Workshops)		5.00	5.00	0.0%
Volume 3 Annex A: September 2008 – January 2009 (Workshop Analysis)		5.00	5.00	0.0%
Volume 4: Emerging Core Strategy (May-Sept 2009)		5.00	5.00	0.0%
Volume 4 Annex A: Summary of Responses. Summer Consultation: June-August 2009		10.00	10.00	0.0%
Volume 4 Annex B: Summary of Responses from the Citizens Panel and Gypsy and Traveller Community. Summer Consultation: June-August 2009		8.00	8.00	0.0%
Volume 5: Writing the Core Strategy – from Working Draft to Consultation Draft (June-Sept 2010)		5.00	5.00	0.0%
Volume 6: Consultation Draft core Strategy (Nov 2009-June 2011)		8.00	8.00	0.0%
Volume 6 Annex A: Summary of Public responses and reports from the Citizens Panel and Town Centre Workshop		10.00	10.00	0.0%
Volume 7: Overview		5.00	5.00	0.0%
Draft Core Strategy – November 2010		10.00	10.00	0.0%
Core Strategy Pre-submission document – Oct 2011		20.00	20.00	0.0%
Core Strategy Pre-submission document – on CD – Oct 2011		5.00	5.00	0.0%
Core Strategy Pre-submission Proposals Map – Oct 2011		Free	Free	0.0%
Habitats Regulations Assessment - Summary Report 2011		5.00	5.00	0.0%
Sustainability Appraisal – Pre-submission Core Strategy:				0.0%
Non Technical Summary		1.00	1.00	0.0%
Main Report & Appendix		10.00	10.00	0.0%
Core Strategy Pre-submission Omissions Consultation document – Feb 2012		5.00	5.00	0.0%
Core Strategy Modifications to the Pre-Submission Core Strategy – Jan 2013		10.00	10.00	0.0%
Core Strategy: Adopted - Sept 2013		20.00	20.00	0.0%
Core Strategy: Proposal Map Update – Sept 2013		10.00	10.00	0.0%
Site Allocations Pre-Submission document – Sept 2014		10.00	10.00	0.0%
Site Allocations Pre-Submission Map Book – Sept 2014		10.00	10.00	0.0%
Schedule of Site Appraisals 2014 – Sept 2014		10.00	10.00	0.0%
Sustainability Appraisal – Pre-submission Site Allocations 2014:				0.0%
Non Technical Summary		1.00	1.00	0.0%
Main Report & Appendix		10.00	10.00	0.0%
Site Allocations Report of Consultation: 3 Draft Pre-submission stage (2009-2014)		5.00	5.00	0.0%
Site Allocations Pre-Submission Report of Representations 2014 – Part 1: Main Report		10.00	10.00	0.0%
Site Allocations Pre-Submission Report of Representations 2014 – Part 2: Annex B – Table of Results and the Council's Response		10.00	10.00	0.0%
Site Allocations Pre-Submission Focused Changes document – Sept 2015		10.00	10.00	0.0%
Site Allocations Pre-Submission Focused Changes Map Book – Sept 2015		10.00	10.00	0.0%
Sustainability Appraisal Addendum – Pre-submission Site Allocations 2015: Main Report & Appendix		10.00	10.00	0.0%
Site Allocations Pre-Submission background issues paper 2015:				0.0%
Looking after the environment		10.00	10.00	0.0%
Site Allocations Pre-Submission background issues paper 2015:				0.0%
Strengthening the Economic Prosperity		10.00	10.00	0.0%
Site Allocations Pre-Submission background issues paper 2015:				0.0%
Providing Homes and Community Services		10.00	10.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
Site Allocations Pre-Submission background issues paper 2015: Sustainable Development Strategy		10.00	10.00	0.0%
Site Allocations Pre-Submission background issues paper 2015: Additional burial space to serve the Tring area		10.00	10.00	0.0%
Local Allocation LA1 draft Master Plan – Oct 2015		5.00	5.00	0.0%
Local Allocation LA2 draft Master Plan – Oct 2015		5.00	5.00	0.0%
Local Allocation LA3 draft Master Plan – Oct 2015		5.00	5.00	0.0%
Local Allocation LA4 draft Master Plan – Oct 2015		5.00	5.00	0.0%
Local Allocation LA5 draft Master Plan – Oct 2015		5.00	5.00	0.0%
Local Allocation LA6 draft Master Plan – Oct 2015		5.00	5.00	0.0%
Evidence Base/Technical Studies				
A Guide to the Evidence Base, July 2009		10.00	10.00	0.0%
Urban Capacity Study, January 2005		60.00	60.00	0.0%
Employment Study, January 2005 £50 + £2.20 p+p		40.00	40.00	0.0%
Gypsies and Travellers Study: Accommodation Needs, April 2005		30.00	30.00	0.0%
Gypsies and Travellers Study: Identified Potential Sites, March 2007		50.00	50.00	0.0%
Retail and Leisure Study, Main January 2006		60.00	60.00	0.0%
Executive Summary		5.00	5.00	0.0%
Urban Design Assessment – January 2006:				
All Reports (not inc. Executive Summary or Photo Logs)		190.00	190.00	0.0%
Executive Summary		5.00	5.00	0.0%
Borough Wide Report		10.00	10.00	0.0%
Hemel Hempstead Report		30.00	30.00	0.0%
Berkhamsted Report		30.00	30.00	0.0%
Tring Report		30.00	30.00	0.0%
Kings Langley		30.00	30.00	0.0%
Bovingdon Report		30.00	30.00	0.0%
Markyate Report		30.00	30.00	0.0%
Town Photo Log		10.00	10.00	0.0%
Village Photo Log		10.00	10.00	0.0%
Outdoor Recreation Facilities – Aug 2006		20.00	20.00	0.0%
Indoor Recreation Facilities – March 2006:				
Assessment Report		15.00	15.00	0.0%
Strategy and Action Plan		15.00	15.00	0.0%
Urban Nature Conservation Study – March 2006:				
Main Report only		50.00	50.00	0.0%
All maps		120.00	120.00	0.0%
Hemel Hempstead maps only		40.00	40.00	0.0%
Berkhamsted maps only		25.00	25.00	0.0%
Tring maps only		25.00	25.00	0.0%
Bovingdon maps only		10.00	10.00	0.0%
Kings Langley maps only		10.00	10.00	0.0%
Markyate maps only		10.00	10.00	0.0%
Social and Community Facilities Study – Jan 2006		20.00	20.00	0.0%
Housing Market Background Paper – Aug 2006		5.00	5.00	0.0%
Housing Needs Survey – Final Report (2003)		30.00	30.00	0.0%
Transport Study – Aug 2006		20.00	20.00	0.0%
Feasibility Study – Land off High Street and Water Lane, Berkhamsted (Aug 2006)		15.00	15.00	0.0%
Feasibility Study – Land off High Street and Water Lane, Berkhamsted (Aug 2006) . Appendices		45.00	45.00	0.0%
Open Space Study – Stakeholder Consultation Document (Sept 2007)		20.00	20.00	0.0%
Open Space Study (March 2008)		20.00	20.00	0.0%
SFRA Strategic Flood Risk Assessment) – Stage I - Aug 2007				
Report & CD (no hard copy maps, maps on CD)		35.00	35.00	0.0%
Report only (no hard copy maps)		10.00	10.00	0.0%
CD only(no hard copy maps)		5.00	5.00	0.0%
SFRA Strategic Flood Risk Assessment) – Stage II – June 2008		20.00	20.00	0.0%
A Study to inform Appropriate Assessment Screening Report) Core Strategy Issues and Options – April 2008		20.00	20.00	0.0%
Strategic Housing Land Availability Assessment (SHLAA) – Oct 2008		50.00	50.00	0.0%
Retail Study Update – March 2009		5.00	5.00	0.0%
London Arc Employment Space Study – March 2009				
Executive Summary		2.00	2.00	0.0%
Main Report & Appendices		15.00	15.00	0.0%
Housing Land Availability Paper – April 2009		5.00	5.00	0.0%
Population: Background Note for the Core Strategy – April 2009		2.00	2.00	0.0%
Town Stadium Complex – At Hemel Hempstead Feasibility Study: Phase 1, June 2009		20.00	20.00	0.0%
Hertfordshire Infrastructure Investment Strategy (HIIS) – Oct 2009		10.00	10.00	0.0%
Affordable Housing and Section 106 Viability Study – Nov 2009		5.00	5.00	0.0%
Strategic Housing Market Assessment (SHMA) – April 2010		30.00	30.00	0.0%
CD only*		5.00	5.00	0.0%
Water Cycle Study – Scoping Study – April 2010				
Paper copy.		10.00	10.00	0.0%
CD only.		5.00	5.00	0.0%
Town Stadium Feasibility Study – Phase 2 – June 2010				
Paper copy.		10.00	10.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2016/17				
	Unit Measurement	2015/16 Charge	2016/17 Proposed Charge	% Change
CD only.		5.00	5.00	0.0%
South West Hertfordshire Employment Land Update – June 2010				
Paper copy.		10.00	10.00	0.0%
CD only.		5.00	5.00	0.0%
Hertfordshire Renewable and Low Carbon Energy Technical Study – July 2010. Only available on CD.		5.00	5.00	0.0%
Urban Design Assessment Update – Sept 2010		20.00	20.00	0.0%
Assessment of Local Allocations & Strategic Sites – Oct 2010		10.00	10.00	0.0%
Egerton Rothesay/Durrants Lane/ Shootersway Materplan – Oct 2010		10.00	10.00	0.0%
Hicks Road Masterplan - Oct 2010		20.00	20.00	0.0%
New Road/Springfield Road – Oct 2010		Free	Free	0.0%
Strategic Infrastructure Reports – Feb 2011				
Executive Summary		5.00	5.00	0.0%
Transport		5.00	5.00	0.0%
Utilities		5.00	5.00	0.0%
Social Infrastructure		5.00	5.00	0.0%
Hertfordshire Strategic Employment Sites Study – April 2011				
A Final Report		10.00	10.00	0.0%
Appendix A: Supporting Research		5.00	5.00	0.0%
Housing Land Availability Study – July 2011		5.00	5.00	0.0%
Employment Study Update – July 2011		5.00	5.00	0.0%
Traveller Accommodation Needs Assessment Update – January 2013		10.00	10.00	0.0%
Hertfordshire Infrastructure Investment Strategy (HIIS) Update – January 2013				
Main Report		10.00	10.00	0.0%
Summary Report		10.00	10.00	0.0%
Hemel Hempstead Town Centre Master Plan adopted – January 2013		10.00	10.00	0.0%
Infrastructure Delivery Plan Update – January 2014		10.00	10.00	0.0%
Outdoor Leisure Facilities Study – September 2014		20.00	20.00	0.0%
Playing Pitch Strategy and Action Plan Update – June 2015		20.00	20.00	0.0%
Infrastructure Delivery Plan Update – June 2015		10.00	10.00	0.0%
Hemel Hempstead Transport Model Update – July 2015				
Scenario Testing		10.00	10.00	0.0%
Explanatory Note		1.00	1.00	0.0%
NEW SINGLE LOCAL PLAN (INCLUDING THE EARLY PARTIAL REVIEW OF THE CORE STRATEGY)				
Green Belt Review – Part 1 Prepared for Dacorum Borough Council, St Albans City and District Council and Welwyn Hatfield Borough Council - November 2013				
* Main Report & Appendices		30.00	30.00	0.0%
* Annex 1: Parcel Assessment Sheets for Dacorum Borough Council		10.00	10.00	0.0%
* Annex 1.2: Parcel Assessment Sheets for St Albans City & District Council		10.00	10.00	0.0%

DRAFT HOUSING REVENUE ACCOUNT BUDGET SUMMARY 2016/17

	Original 2015/16 (a)	Forecast 2015/16	Draft 2016/17 (b)	Movement (b) - (a)
	£000	£000	£000	£000
Income				
Dwelling Rents	(56,236)	(56,356)	(55,779)	458
Non-Dwelling Rents	(80)	(80)	(80)	0
Tenant Service Charges	(273)	(322)	(388)	(115)
Leaseholder Charges	(507)	(469)	(477)	30
Interest and Investment Income	(114)	(188)	(206)	(92)
Contributions to Expenditure	(555)	(595)	(655)	(100)
Total Income	(57,765)	(58,010)	(57,584)	181
Expenditure				
Repairs and Maintenance	10,262	10,184	10,702	440
Revenue Contribution to Capital	14,729	14,729	0	(14,729)
Supervision & Management	11,334	11,560	11,766	432
Corporate and Democratic Core	264	228	220	(44)
Rent, Rates, Taxes & Other Charges	14	14	14	(0)
Provision for Bad Debts	216	216	250	34
Interest Payable	11,658	11,658	11,643	(15)
Depreciation	9,288	9,288	9,506	218
Total Expenditure	57,765	57,877	44,101	(13,664)
Contribution to/(from) Earmarked Reserves	0	0	13,483	13,483
HRA Deficit / (Surplus)	0	(133)	(0)	(0)
Housing Revenue Account Balance:				
Opening Balance at 1 April	(2,846)	(2,846)	(2,979)	
Deficit / (Surplus) for the year	0	(133)	(0)	
Contributions to Earmarked Reserves	0	0	0	
Closing Balance at 31 March	(2,846)	(2,979)	(2,979)	

Earmarked Reserves:				
Opening Balance at 1 April	(7,194)	(7,194)	(7,194)	
Deficit / (Surplus) for the year	0	0	(13,483)	
Contributions to Earmarked Reserves	0	0	0	
Closing Balance at 31 March	(7,194)	(7,194)	(20,677)	

SUMMARY OF MAJOR MOVEMENTS IN HOUSING REVENUE ACCOUNT BUDGET 2015/16 - 2016/17

Dwelling Rents

The budget for Dwelling Rents reflects the 1% reduction in social rents announced by the Government in July 2015. The budgeted average dwelling rent is proposed to decrease from £105.66pw in 2015/16 to £104.80pw in 2016/17, an average decrease of 0.81% (net of increases for new tenancies during 2015/16).

Tenant Service Charges

The budget for Tenant Service Charges is increasing due to grant funding of £48k from Hertfordshire County Council which is being received for the sheltered scheme at Evelyn Sharp House. This grant had historically been part of the Supported Housing funding and as such was not expected to continue. There is also a proposed increase in Lifeline charges which is expected to generate an additional £55k.

Interest and Investment Income

The budget for Interest and Investment Income reflects increased balances from the sale of Right to Buy properties.

Contributions to Expenditure

The budget for Contributions to Expenditure has increased due to additional income to be generated from rechargeable repairs to current and former tenants. For the assumed additional income to be realised, a new post of 1 FTE will need to be recruited to.

Repairs & Maintenance

The budget for Repairs and Maintenance has increased by £440k (4.3%) to reflect the Council's asset management strategy of maintaining high quality housing stock that meets the locally determined "Dacorum Standard". The increase allows for inflation and includes an allowance for maintenance of new build properties.

Revenue Contribution to Capital

The budget for Revenue Contribution to Capital has been removed for 2016/17. The surplus balances will instead be contributed to revenue earmarked reserves rather than directly to capital balances. Although these funds are earmarked for future capital expenditure, holding them in revenue earmarked reserves provides the Council with more flexibility to mitigate the financial risks of potential future Government changes to Rent Policy.

Supervision and Management

The budget for 2016/17 reflects inflationary increases across services. There is also an increased recharge of £160k for Commercial Properties owned by the General Fund that are being used for HRA tenancies.

Depreciation

The budgets for depreciation have increased to reflect an increase in capital assets as a result of house price inflation.

Earmarked Reserves

£6m of the Strategic Acquisitions reserve will be transferred in 2016/17 to a New Build and Capital Investment Reserve. A further £13.4m will be contributed to this reserve to fund future Capital Expenditure. An additional revenue reserve with a balance of £1m will be created to mitigate any additional risks associated with further changes to Government Rent Policy, or to allow for any internal policy changes.

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2015/16 - 2020/21

Summary	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	Total £000
Current Overall Programme	28,727	14,418	4,894	1,944	2,075	0	52,058
New Bids	491	6,303	8,562	385	360	1,041	17,142
Realigned Schemes & Growth Approved In Year	(7,148)	1,099	1,874	(420)	(300)	0	(4,895)
Revised Overall Programme	22,070	21,820	15,330	1,909	2,135	1,041	64,305

NEW BIDS	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	Total £000
<u>FINANCE & RESOURCES</u>							
Commercial Assets and Property Development (Nicholas Brown)							
Strategic Acquisitions		500					500
High Street, Tring - Replace External Cladding & Roof		30					30
Silk Mill - Renew asphalt tanking to stairs		16					16
Demolition of Old Berkhamsted Depot and new barrier		50					50
Demolition of Health Centre		350					350
Old Town Hall - Café Roof and stonework repairs		75					75
Demolition of Civic Centre			1,500				1,500
Bennetts End Community Centre Toilet Provision		18					18
Tring Swimming Pool			2,500				2,500
Air Handling Unit - Hemel Hempstead Sports Centre	40						40
Commercial Assets and Property Development (Nicholas Brown)							
Car Park Refurbishment		90	75				165
Water Gardens Car Park - Re-line Top Floor		35					35
Financial Services (Richard Baker)							
Payroll (Invest to Save)	50						50
Credit Card Surcharging (Invest to Save)		16					16
Upgrade of HSM Module (BACS / DD Security)	5	6					11

NEW BIDS	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	Total £000
Democratic Services (Jim Doyle)							
Election Management System Replacement		30					30
Housing and Regeneration (Mark Gaynor)							
Gade Zone	50	150					
The Forum		3,100					3,100
<u>STRATEGIC PLANNING & ENVIRONMENT</u>							
Environmental Services (Craig Thorpe)							
Play Area Refurbishment Programme		25					25
Cupid Green Depot - Security Gates Upgrade		81					81
Litter Bin Upgrade		40					40
Dog Kennels / Pest Control store Cupid Depot		40					40
Regulatory Services (Chris Troy)							
Disabled Facilities Grants						656	656
Air Quality Monitors	21						21
Strategic Planning and Regeneration (Chris Taylor)							
Regen.of Hemel Town Centre - S106 funded	4						4
Maylands Business Centre		400					400
Heath Park Gardens - S106 funded	130						130
Market Square			1,000				1,000
Gadebridge Park		500	1,000				1,500
The Bury - Conversion into Museum and Gallery		75	1,925				2,000
<u>HOUSING & COMMUNITY</u>							
Commercial Assets and Property Development (Nichols Brown)							
Heath Lane - Welfare Facilities		20					20
Woodwells Cemetery –Improvements to Burial Areas		20					20

NEW BIDS	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	Total £000
Commissioning, Procurement and Compliance (Ben Hosier)							
Inform 360 Communications		19					19
Future Vision & Requirements of CRM		152	212	35	10	10	419
Self Service Kiosks		47					47
CSU Flow Management Solution		28					28
Residents Services (Julie Still)							
Rolling Programme - CCTV Cameras						25	25
Verge Hardening Programme		350	350	350	350	350	1,750
Lift Replacement to Theatre – Old Town Hall		40					40
Strategic Housing (Natasha Brathwaite)							
Elms Hostel - S106 funded	191						191
TOTAL - NEW BIDS	491	6,303	8,562	385	360	1,041	16,942

REPHASED AND AMENDED BIDS	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	Total £000
FINANCE & RESOURCES							
Commercial Assets and Property Development (Nicholas Brown)							
Strategic Acquisitions	450	(350)	(100)				0
Demolition of Civic Centre Unit B & Old Court House	(20)						(20)
Cupid Green MRF/VRS replace roof	15						15
Grovehill Community Centre - Plant	5						5
Adeyfield Community Centre - Window Renewals	6						6
Highfield Community Centre - Resurface Car Park	(18)		18				0
Adeyfield Community Centre - replace roof	10						10
Apsley Industrial Estate - Box Gutter	(10)						(10)
Queens Square Shopping Centre - Roof	0						0
Rossgate Shopping Centre - Structural Works	(185)	85	100				0
High Street, Tring - Replace External Cladding & Roof	(50)	50					0
The Denes Shopping Centre - Walkway & Canopy		50		(50)			0
Berkhamsted Sports Centre - Roof Replacement	(400)		400				0
Tring Sports Centre - Replace Swimming Pool Roof	(30)		30				0
Hemel Sports Centre - renew heat and power system	(70)	70					0
Hemel Hempstead Sports Centre - Gym Refurb.	31						31
Commercial Assets and Property Development (Nicholas Brown)							
Heath Lane Cemetry - Boundary Wall Replacement		(75)					(75)
Bunkers Farm	26		(26)				0
Commercial Assets and Property Development (Nicholas Brown)							
Car Park Refurbishment	(129)		70	(70)			(129)
Water Gardens Car Park - Re-Lining Top Floor		400	(400)				0
Multi Storey Car Park Berkhamsted	124	(124)					0
Information, Communication and Technology (Ben Trueman)							
Enterprise Licence Agreements	(163)	(40)		(150)	(150)		(503)
Performance and Projects (Robert Smyth)							
E Signatures	(35)						(35)

REPHASED AND AMENDED BIDS	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	Total £000
<u>FINANCE & RESOURCES (Continued)</u>							
Legal Governance (Mark Brookes)							
Visual Files Case Management System	(6)						(6)
People (Matthew Rawdon)							
EIS Replacement	(70)	70					0
<u>STRATEGIC PLANNING & ENVIRONMENT</u>							
Environmental Services (Craig Thorpe)							
Play Area Refurbishment Programme	(62)	62					0
Fleet Replacement Programme	(1,632)		1,632				0
Development Management and Planning (Sara Whelan)							
Planning Software Replacement	(81)	81					0
Strategic Planning and Regeneration (Chris Taylor)							
Maylands Phase 1 Improvements	(744)	1,220					476
Urban Park/Education Centre	(300)		300				0
Regeneration of Hemel Town Centre	220						220
Water Gardens	(650)	650					0
Market Square and Bus Interchange	(700)						(700)
Heart of Maylands	(1,000)						(1,000)
Town Centre Access Improvements	(500)	500					0
Market Canopies	10						10
Digital High Street Software	(10)						(10)
Regulatory Services (Chris Troy)							
Home Improvement Grants	(130)	(150)	(150)	(150)	(150)		(730)
<u>HOUSING & COMMUNITY</u>							
Strategic Housing (Natasha Brathwaite)							
Affordable Housing Grants	(1,050)	(1,400)					(2,450)
TOTAL - REPHASED AND AMENDED BIDS	(7,148)	1,099	1,874	(420)	(300)	0	(4,895)

DRAFT CAPITAL PROGRAMME BY OSC 2015/16 TO 2020/21

Scheme		15/16 £'000	16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000
<u>GENERAL FUND</u>							
FINANCE & RESOURCES							
Commercial Assets and Property Development (Nicholas Brown)							
13	Strategic Acquisitions	450	500	750	-	-	-
14	Demolition of Civic Centre Unit B & Old Court House	380	-	-	-	-	-
15	Service Lease Domestic Properties	30	-	30	-	30	-
16	Cupid Green MRF/VRS replace roof	55	-	-	-	-	-
17	Grovehill Community Centre - Plant	21	-	-	-	-	-
18	Adeyfield Community Centre - Window Renewals	11	-	-	-	-	-
19	Bennetts End Community Centre - Replace Pitched Roof Covering	-	35	-	-	-	-
20	Leverstock Green Community Centre - Roof	20	-	-	-	-	-
21	Highfield Community Centre - Resurface Car Park	-	-	18	-	-	-
22	Adeyfield Community Centre - replace roof	55	-	-	-	-	-
23	Woodhall Farm Community Centre - structural works	15	-	-	-	-	-
24	Tring Community Centre - new play area for Childrens Nursery	15	-	-	-	-	-
25	Queens Square Shopping Centre - Roof	13	-	-	-	-	-
26	Rossgate Shopping Centre - Structural Works	15	85	100	-	-	-
27	Leys Road - Roof	-	55	-	-	-	-
28	High Street, Tring - Replace External Cladding & Roof	-	80	-	-	-	-
29	The Denes Shopping Centre - Renew Walkway & Canopy Covering	-	50	-	-	-	-
30	Grovehill Shopping Centre - renew car park	-	-	-	-	30	-
31	Commercial Properties - Renew Obsolete Door Entry Controls	30	20	20	-	-	-
32	Berkhamsted Sports Centre - Roof Replacement	-	-	400	-	-	-
33	Tring Sports Centre - Replace Swimming Pool Roof	-	-	30	-	-	-
34	Hemel Hempstead Sports Centre - Roof	-	-	-	-	100	-
35	Dacorum Athletics Track - Resurface Track	-	-	150	-	-	-
36	Hemel Sports Centre - renew heat and power system	10	70	-	-	-	-
37	Hemel Sports Centre - renew outdoor pool water heaters	15	-	-	-	-	-
38	Berkhamsted Sports Centre - heating system upgrade	-	15	-	-	-	-
39	Old Town Hall - Café Roof and stonework repairs	-	75	-	-	-	-

DRAFT CAPITAL PROGRAMME BY OSC 2015/16 TO 2020/21

Scheme		15/16 £'000	16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000
FINANCE & RESOURCES							
Commercial Assets and Property Development (Nicholas Brown) - Continued							
43	Silk Mill - Renew asphalt tanking to stairs	-	16	-	-	-	-
44	Demolition of Old Berkhamsted Depot and new barrier	-	50	-	-	-	-
45	Demolition of Health Centre	-	350	-	-	-	-
46	Demolition of Civic Centre	-	-	1,500	-	-	-
47	Bennetts End Community Centre - Renewal of Toilet Provision	-	18	-	-	-	-
48	Tring Swimming Pool	-	-	2,500	-	-	-
49	AHU (Air Handling Unit) - Hemel Hempstead Sports Gym Centre	40	-	-	-	-	-
50	Hemel Hempstead Sports Centre - Gym Refurbishment	31	-	-	-	-	-
		1,205	1,419	5,498	-	160	-
Commercial Assets and Property Development (Nicholas Brown)							
53	Kingshill Cemetery - Toilet Provision	-	150	-	-	-	-
54	Heath Lane Chapel - Replace roof	-	-	14	-	-	-
55	Kingshill Cemetery Infrastructure (New Burial Area)	-	-	40	-	-	-
56	Bunkers Farm	220	-	974	-	-	-
57	Sanctum 2000 Interment Chambers - Woodwells	35	-	-	-	-	-
58	Sanctum 2000 Interment Chambers - Tring	20	-	-	-	-	-
59	Rose Garden of Remembrance - Woodwells	45	-	-	-	-	-
60	Rose Garden of Remembrance - Tring	10	-	-	-	-	-
61	Refurbishment of Facilities at Woodwells Cemetery	64	-	-	-	-	-
62	Heath Lane - Welfare Facilities	-	20	-	-	-	-
63	Woodwells Cemetery – Infrastructure Improvements to Burial Areas	-	20	-	-	-	-
64	Cremated Remains Burial Area Woodwells Cemetery	19	-	-	-	-	-
		413	190	1,028	-	-	-
Commercial Assets and Property Development (Nicholas Brown)							
67	Car Park Refurbishment	208	90	145	-	-	-
68	Water Gardens Car Park - Re-Lining (Asphalt) Top Floor	-	435	-	-	-	-
69	Multi Storey Car Park Berkhamsted	264	3,308	-	-	-	-
		472	3,833	145	-	-	-

DRAFT CAPITAL PROGRAMME BY OSC 2015/16 TO 2020/21

Scheme		15/16 £'000	16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000
FINANCE & RESOURCES							
Financial Services (Richard Baker)							
74	Payroll (Invest to Save)	50	-	-	-	-	-
75	Credit Card Surcharging (Invest to Save)	-	16	-	-	-	-
76	Upgrade of HSM Module (BACS and Direct Debit Security)	5	6	-	-	-	-
		55	22	-	-	-	-
Democratic Services (Jim Doyle)							
80	Election Management System Replacement	-	30	-	-	-	-
81	Civic Car	-	30	-	-	-	-
		-	60	-	-	-	-
Housing & Regeneration Management (Mark Gaynor)							
84	Gade Zone	50	150				
85	The Forum (Public Service Quarter)	9,406	9,350	-	-	-	-
		9,456	9,500	-	-	-	-
Information, Communication and Technology (Ben Trueman)							
88	Rolling Programme - Hardware	75	75	490	425	75	-
89	Software Licences - Right of Use	82	50	50	50	50	-
90	Website Development	170	-	-	-	-	-
91	Dacorum Anywhere	55	-	-	-	-	-
92	Mobile Working	44	-	-	-	-	-
93	Wifi	5	-	-	-	-	-
		431	125	540	475	125	-
Legal Governance (Mark Brookes)							
96	Corporate GIS	8	-	-	-	-	-
		8	-	-	-	-	-
People (Matthew Rawdon)							
99	EIS Replacement	-	70	-	-	-	-
		-	70	-	-	-	-

DRAFT CAPITAL PROGRAMME BY OSC 2015/16 TO 2020/21

Scheme		15/16	16/17	17/18	18/19	19/20	20/21
		£'000	£'000	£'000	£'000	£'000	£'000
FINANCE & RESOURCES							
Chief Executive's Unit Management (Steve Baker)							
104	Highbarns Land Stabilisation Project	77	-	-	-	-	-
		77	-	-	-	-	-
Performance and Projects (Robert Smyth)							
107	Incoming Mailroom	48	-	-	-	-	-
108	Reprographics	5	-	-	-	-	-
		53	-	-	-	-	-
TOTAL - FINANCE & RESOURCES		12,170	15,219	7,211	475	285	-

DRAFT CAPITAL PROGRAMME BY OSC 2015/16 TO 2020/21

Scheme		15/16 £'000	16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000
HOUSING & COMMUNITY							
Commissioning, Procurement and Compliance (Ben Hosier)							
117	Telephony upgrade & virtualisation	60	-	-	-	-	-
118	Customer Services Unit Refurbishment	25	-	-	-	-	-
119	Inform 360 Communications	-	19	-	-	-	-
120	Future Vision & Requirements of CRM (DRAFT)	-	152	212	35	10	10
121	Self Service Kiosks	-	47	-	-	-	-
122	CSU Flow Management Solution	-	46	-	-	-	-
		85	264	212	35	10	10
People (Matthew Rawdon)							
125	Capital Grants - Community Groups	29	20	20	20	-	-
		29	20	20	20	-	-
Residents Services (Julie Still)							
128	Rolling Programme - CCTV Cameras	25	25	25	25	25	25
129	Verge Hardening Programme	267	350	350	350	350	350
130	Youth Centre Provision	100	50	-	-	-	-
131	Lift Replacement to Theatre – Old Town Hall	-	40	-	-	-	-
132	Adventure Playgrounds - Rewire Chaulden, Adeyfield, Bennettsend	31	-	-	-	-	-
		423	465	375	375	375	375
Strategic Housing (Natasha Brathwaite)							
135	New Build - Elms Hostel Redbourne Road	191	-	-	-	-	-
		191	-	-	-	-	-
TOTAL - HOUSING & COMMUNITY		728	749	607	430	385	385

DRAFT CAPITAL PROGRAMME BY OSC 2015/16 TO 2020/21

Scheme		15/16 £'000	16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000
	STRATEGIC PLANNING & ENVIRONMENT						
	Environmental Services (Craig Thorpe)						
145	Wheeled Bins & Boxes for New Properties	20	20	20	20	-	-
146	Play Area Refurbishment Programme	334	287	-	-	-	-
147	Waste & Recycling Service Improvements	75	-	-	-	-	-
148	Play Areas & Open Spaces - replace equipment	35	-	-	-	-	-
149	Cupid Green Depot - new parking area	15	-	-	-	-	-
150	Cupid Green Depot - Security Gates Upgrade	-	81	-	-	-	-
151	Litter Bin Upgrade	-	40	-	-	-	-
152	Dog Kennels / Pest Control store Cupid Depot	-	40	-	-	-	-
153	Fleet Replacement Programme	689	862	2,650	350	818	-
		1,168	1,330	2,670	370	818	-
	Strategic Planning and Regeneration (Chris Taylor)						
156	Maylands Phase 1 Improvements	300	1,220	-	-	-	-
157	Urban Park/Education Centre	-	-	300	-	-	-
158	Regeneration of Hemel Town Centre	2,602	-	-	-	-	-
159	Maylands Business Centre	350	550	-	-	-	-
160	Water Gardens	2,202	827	-	-	-	-
161	Market Square and Bus Interchange	1,835	-	-	-	-	-
162	Heath Park Gardens Improvements (Fully funded from S106)	130	-	-	-	-	-
163	Town Centre Access Improvements	22	500	-	-	-	-
164	Hemel Street Furniture	-	166	-	-	-	-
165	Market Canopies	20	-	-	-	-	-
166	Market Square	-	-	1,000	-	-	-
167	Gadebridge Park	-	500	1,000	-	-	-
168	The Bury - Conversion into Museum and Gallery	-	75	1,925	-	-	-
		7,461	3,838	4,225	-	-	-

DRAFT CAPITAL PROGRAMME BY OSC 2015/16 TO 2020/21

Scheme		15/16	16/17	17/18	18/19	19/20	20/21
		£'000	£'000	£'000	£'000	£'000	£'000
STRATEGIC PLANNING & ENVIRONMENT							
Regulatory Services (Chris Troy)							
173	Disabled Facilities Grants	483	603	618	634	647	656
174	Air Quality Monitors	21	-	-	-	-	-
175	Home Improvement Grants	20	-	-	-	-	-
		524	603	618	634	647	656
Development Management and Planning (Sara Whelan)							
178	Planning Software Replacement	20	81	-	-	-	-
		20	81	-	-	-	-
TOTAL - STRATEGIC PLANNING & ENVIRONMENT		9,173	5,852	7,513	1,004	1,465	656
TOTAL - GENERAL FUND		22,071	21,820	15,331	1,909	2,135	1,041

DRAFT CAPITAL PROGRAMME BY OSC 2015/16 TO 2020/21

Scheme		15/16	16/17	17/18	18/19	19/20	20/21
		£'000	£'000	£'000	£'000	£'000	£'000
HOUSING REVENUE ACCOUNT							
Property & Place (Fiona Williamson)							
188	Planned Fixed Expenditure	21,192	18,334	18,523	19,676	17,308	16,873
		21,192	18,334	18,523	19,676	17,308	16,873
Strategic Housing (Julia Hedger)							
191	New Build - Farm Place Berkhamsted	443	45	-	-	-	-
192	New Build - Galley Hill Gadebridge / The Nokes	68	-	-	-	-	-
193	New Build - London Road Apsley	3,786	323	-	-	-	-
194	New Build - General Expenditure	5,431	7,395	10,784	5,973	4,671	-
195	Able House	330	2,085	61	-	-	-
196	St Peters Court	186	-	-	-	-	-
197	New Build - Longlands	600	-	-	-	-	-
		10,844	9,848	10,845	5,973	4,671	-
	TOTAL - HOUSING REVENUE ACCOUNT	32,036	28,182	29,368	25,649	21,979	16,873
	TOTAL CAPITAL PROGRAMME	54,107	50,002	44,699	27,558	24,114	17,914

DRAFT CAPITAL PROGRAMME BY OSC 2015/16 TO 2020/21

Scheme		15/16 £'000	16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000
CAPITAL FINANCING							
GENERAL FUND							
	Capital Receipts and Reserves	2,828	5,429	10,500	354	580	(514)
	Grants and Contributions	5,031	757	2,166	366	366	366
	Revenue Contributions to Capital	4,156	5,796	1,189	1,189	1,189	1,189
	Borrowing	9,942	9,838	1,476	-	-	
	TOTAL - GENERAL FUND	21,957	21,820	15,331	1,909	2,135	1,041
	GENERAL FUND YEAR END CAPITAL BALANCE	-	-	-	7,146	6,567	6,956
	HOUSING REVENUE ACCOUNT						
	Capital Receipts and Reserves	17,420	28,182	11,114	11,609	8,202	4,938
	Revenue Contributions to Capital	14,729	-	14,360	8,328	13,777	11,935
	Borrowing	-	-	3,894	5,712	-	
	TOTAL - HOUSING REVENUE ACCOUNT	32,149	28,182	29,368	25,649	21,979	16,873
	HOUSING REVENUE ACCOUNT YEAR END CAPITAL BALANCE	15,006	1,291	-	-	-	-
	TOTAL - CAPITAL FINANCING	54,106	50,002	44,699	27,558	24,114	17,914

STATEMENT OF EARMARKED RESERVES

General Fund Reserves Summary	Balance end 2014/15 £'000	Net Movement 2015/16 £'000	Balance end 2015/16 £'000	Net Movement 2016/17 £'000	Balance end 2016/17 £'000	Net Movement 2017/18 £'000	Balance end 2017/18 £'000	Net Movement 2018/19 £'000	Balance end 2018/19 £'000	Net Movement 2019/20 £'000	Balance end 2019/20 £'000
Civic Centre Major Repairs Reserve	0	200	200		200	(200)	0		0		0
Earmarked Grants Reserve	298	(69)	229	(10)	219	(199)	20	(10)	10	(10)	0
Management of Change Reserve	1,356	(611)	745	(132)	613	(400)	213		213		213
Technology Reserve	348	(195)	153	(153)	0		0		0		0
On Street Car Parking Reserve	181	(53)	128	(128)	0		0		0		0
Local Development Framework Reserve	666	(350)	316	(282)	34	(34)	0		0		0
Dacorum Development Reserve	2,046	(1,542)	504	(228)	276	(120)	156	(70)	86	(86)	0
Planning Enforcement & Appeals Reserve	125		125		125		125		125		125
Planning & Regeneration Project Reserve	178	(28)	150	(40)	110	(85)	25	(25)	0		0
Litigation Reserve	214		214		214	(214)	0		0		0
Vehicle Replacement Reserve	0	350	350	350	700	350	1,050	350	1,400	350	1,750
Invest to Save	0	414	414	(116)	298	(150)	148	(148)	0		0
Building Control Reserve	86		86	(86)	0		0		0		0
Longdean School Repairs Reserve	7		7	(7)	0		0		0		0
Tripping Swimming Pool Repairs Reserve	83	8	91	(91)	0	8	8	8	16	8	24
Youth Club Reserve	101		101		101		101		101		101
Election Reserve	159	(159)	0	30	30	30	60	30	90	(90)	0
Uninsured Loss Reserve	586		586		586		586		586		586
Training & Development Reserve	114	(22)	92	(26)	66	(22)	44	(22)	22	(22)	0
Housing Conditions Survey Reserve	51	15	66	15	81	15	96	15	111	(111)	0
S106 Commuted Sums Reserve	609	(609)	0		0		0		0		0
Dacorum Partnership Reserve	66	(13)	53		53		53		53		53
Dacorum Rent Aid	15		15		15		15		15		15
Rent Guarantee Scheme	15		15		15		15		15		15
The Forum Reserve	2,050	(292)	1,758	(1,758)	0		0		0		0
Funding Equalisation Reserve	1,338	1,383	2,721	(2,721)	0		0		0		0
Pensions Reserve	1,773		1,773	(900)	873		873		873	(873)	0
Maylands Plus Reserve	69		69	(69)	0		0		0		0
Total Earmarked Reserves	12,534	(1,573)	10,961	(6,352)	4,609	(1,021)	3,588	128	3,716	(834)	2,882
Working Balance	2,654	(151)	2,503	0	2,503	0	2,503	0	2,503	0	2,503
Total General Fund Reserves	15,188	(1,724)	13,464	(6,352)	7,112	(1,021)	6,091	128	6,219	(834)	5,385

FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2016/17

Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committee promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.

Date:	Report Deadline	Items:	Type:	Contact details:	Background Information
07 June 2016	26 May 2016	Action Points from previous meetings	SC	All Members to discuss	
		Q4 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Chief Executive’s Unit (MO) R Smyth, Assistant Director – Project Governance – Residents & Regulatory Services J Deane, Director- Finance & Resources	
		Q4 Risk Management Report 2015/16	PM	L Dargue, Insurance & Risk Manager	
		Q4 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
21 July 2016	11 July 2016	Action Points from previous meetings	SC	All Members to discuss	
06Sept 2016	25 August 2016	Q1 Performance & Operational Risk Register	PM	S Baker, Assistant Director – Chief Executive’s Unit (MO)	

FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2016/17

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		Reports		R Smyth, Assistant Director – Performance & Projects D Skinner, Assistant Director -Finance & Resources Ben Hosier, Group Manager – Commissioning, Procurement & Compliance M Housden, (Procurement officer)	
		Q1 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager	
		Action Points from previous meeting	SC	All Members to discuss	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
04 Oct 2016	22 September 2016	Action Points from previous meetings	SC	All Members to discuss	
08 November 2016	27 October 2016	Q2 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Chief Executive’s Unit (MO) R Smyth, Assistant Director – Performance & Projects D Skinner, Assistant Director - Finance & Resources B Hosier, Group Manager – Commissioning, Procurement & Compliance M Housden, (Procurement officer)	

FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2016/17

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		Q2 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager-	Report may be late
		Action Points from previous meetings	SC	All Members to discuss	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
06 Dec 2016 (Joint OSC)	24 November 2016	Budget 2016-17 <i>Ideally no further items to be added</i>		J Deane, Director - Finance & Resources D Skinner. Assistant Director – Finance & Resources	
		Action Points from previous meetings	SC	All Members to discuss	
10 Jan 2017	28 December 2016	Action Points from previous meetings	SC	All Members to discuss	
		Asset Management Strategy	PM	D Skinner. Assistant Director – Finance & Resources	
07 Feb 2017 (Joint OSC)	26 Jan 2017	Budget 2017 -18 <i>Ideally no further items to be added</i>	SC	J Deane, Director - Finance & Resources D Skinner, Assistant Director – Finance & Resources	

FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2016/17

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Date:	Report Deadline	Items:	Type:	Contact details:	Background information
		Action Points from previous meetings	SC	All Members to discuss	
07 March 2017	23 Feb 2017	Q3 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Chief Executive’s Unit R Smythe, Assistant Director – Performance & Projects D Skinner, Assistant Director, Finance & Resources B Hosier, Group Manager – Commissioning, Procurement & Compliance M Housden, (Procurement officer)	
		Q3 Forecast Financial Outturn Report 2017/18	PM	R Baker, Group Manager	<u>Put this item first on the agenda before the Quarterly Reports</u>
		Action Points from previous meetings	SC	All Members to discuss	

FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2016/17

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